

AccessPoint Cloud

By Freeland Systems

Freeland Systems AccessPoint Cloud Viewer and Reporting User Guide

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AccessPoint Cloud

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AccessPoint Cloud

Intended Use

AccessPoint Cloud is a cloud-based PACS for securely storing, managing, and viewing medical images. Hosted on AWS and FDA-compliant, it provides healthcare professionals with remote access to DICOM studies.

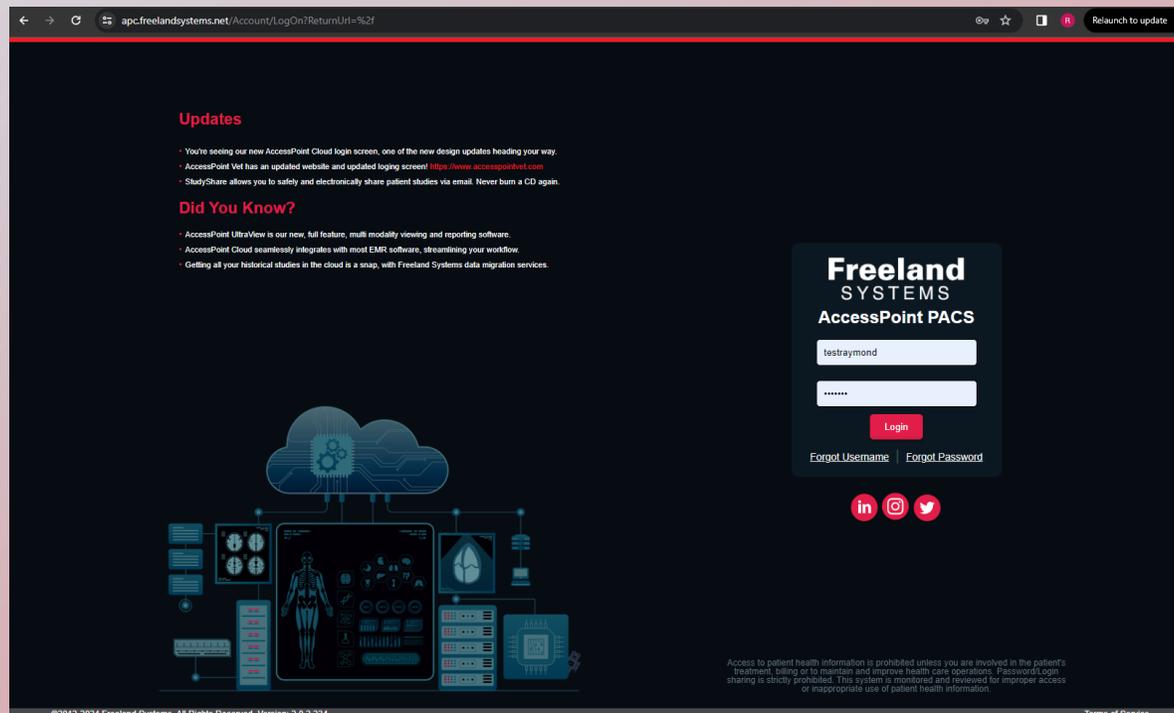
Designed for radiologists and medical imaging professionals, it supports multi-modality imaging, integrates with reporting platforms, and streamlines workflows. Users can securely upload, view, and share images from a browser with internet access.

Welcome to AccessPoint Cloud

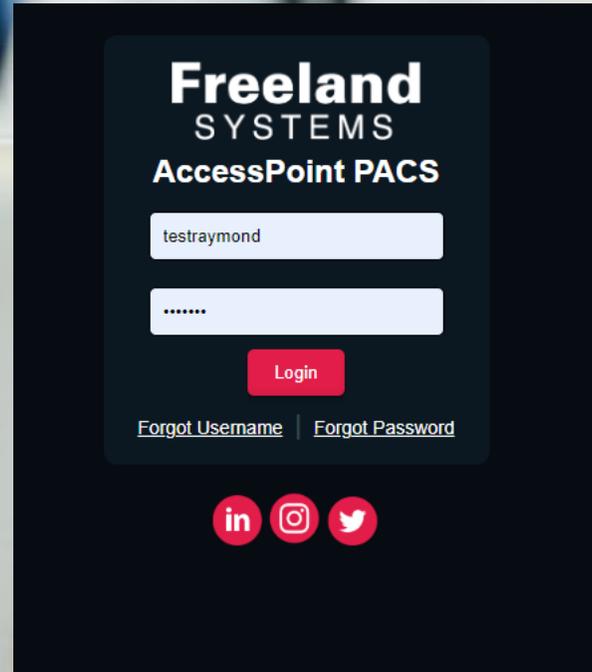
Open your Google Chrome internet browser



Enter: <https://apc.freelandsystems.net> into the top search field.

A screenshot of a web browser displaying the login page for AccessPoint PACS. The browser's address bar shows the URL 'apc.freelandsystems.net/Account/LogOn?ReturnUrl=%2F'. The page has a dark background with white and red text. On the left, there are sections for 'Updates' and 'Did You Know?' with several bullet points. On the right, there is a login form with the text 'Freeland SYSTEMS AccessPoint PACS', a username field containing 'testraymond', a password field with masked characters, a red 'Login' button, and links for 'Forgot Username' and 'Forgot Password'. Below the login form are social media icons for LinkedIn, Instagram, and Twitter. At the bottom of the page, there is a copyright notice: '©2012-2024 Freeland Systems. All Rights Reserved. Version: 2.0.2.234' and a 'Terms of Service' link. A large, stylized graphic of a human figure with various medical and technological icons is visible in the background of the page.

Logging in



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AccessPoint PACS

testraymond

.....

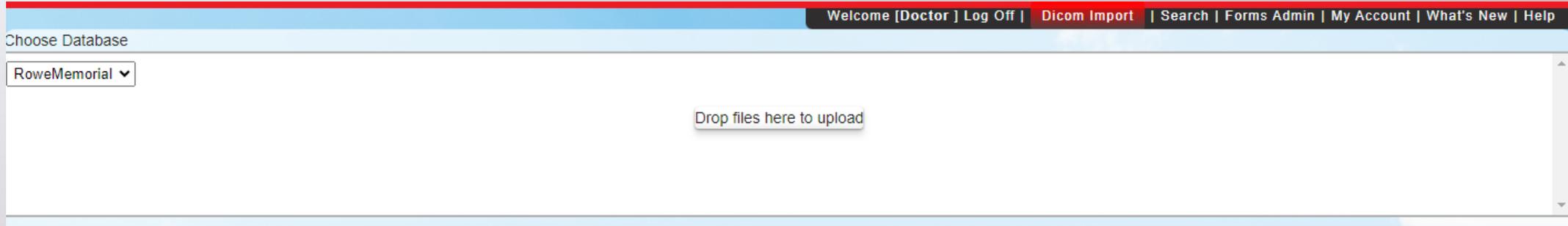
Login

[Forgot Username](#) | [Forgot Password](#)

[in](#) [@](#) [t](#)

- ❖ Enter your AccessPoint Cloud username and password.
- ❖ Click “Login”.
- ❖ If you are having trouble logging in, please select “Forgot Password?” or “Forgot username?”
- ❖ Call Freeland support if further help is needed.

Top Tool Bar: Dicom Import



Images can be sent directly from the US machine, which is set up during the installation process. To send studies from a CD/DVD or USB or Dicom files use Dicom Import in AccessPoint Cloud.

1. Click “Dicom Import” on the top tool bar.
2. Drop and drag or upload your Dicom images.

Top Tool Bar: Dicom Import

The screenshot shows the top navigation bar with the following items: Welcome | Log Off | **Dicom Import** | Accounts | Groups | Users | Search | Data Miner | Billing | Summary | Roles | Forms Admin | My Account | Log | What's New. Below the navigation bar is a "Choose Database" section with a dropdown menu set to "Rowe Memorial". The main area displays a grid of six image thumbnails, each with a size label and a unique ID:

Image ID	Size
400TN5L5	4.2 MB
69F0K1MY	0.4 MB
DYV8FZ0F	1.2 MB
IYUYYSBG	4.6 MB
LRA7P9WE	0.4 MB
MOP19UOA	4.2 MB

- Select all the Dicom images or use the Ctrl to highlight and select only the images you want.
- After the “All Dicom Files Uploaded” message pops up, click the “Search” tab to view the study.

The screenshot shows a green message box titled "All Dicom Files Uploaded" with a close button (X). Below the message box is a dropdown menu set to "Rowe Memorial" and a grid of three image thumbnails, each with a size label and a unique ID:

Image ID	Size
DV64XHEG	1 MB
IYUYYSBG	4.6 MB
MAC47DX4	0.4 MB

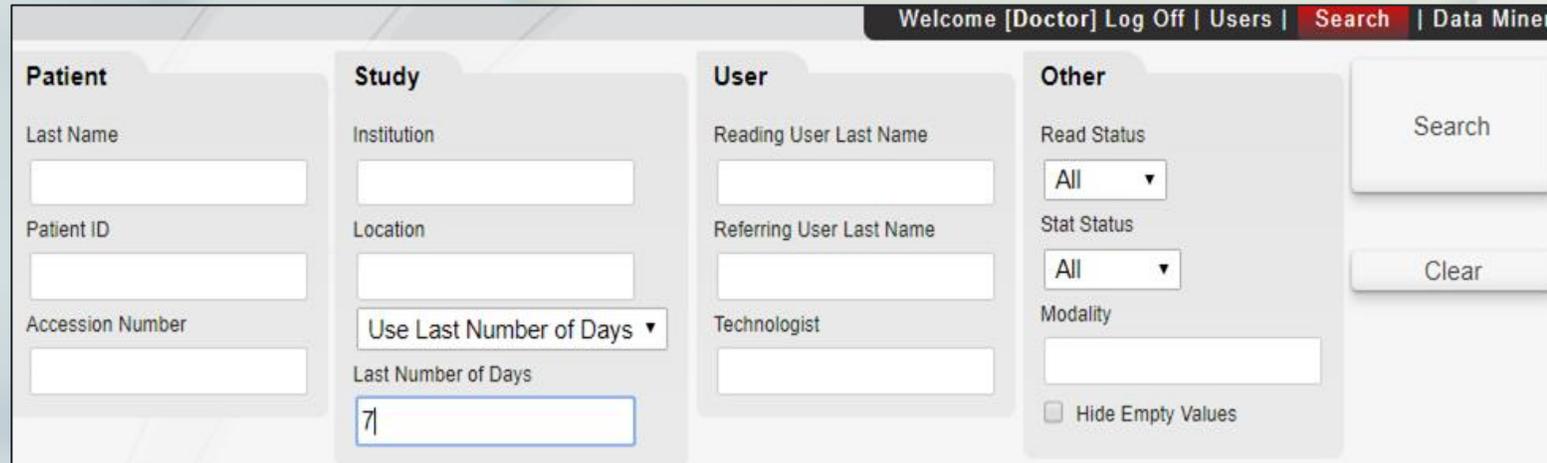
Search Tool

Click the Search Tab at the top right for the Patient List.

There are multiple ways to search for studies with the following search criteria:

- Patient Last Name
- Patient ID
- Reading Doctors Last Name
- Last number of days
- Date range
- Reading status
- Stat Status

Enter the search criteria and select the “Search” button.



The screenshot shows a web application interface for a search tool. At the top, a navigation bar contains the text: "Welcome [Doctor] Log Off | Users | Search | Data Miner". A yellow arrow points to the "Search" tab. Below the navigation bar, the search tool is organized into four main sections: "Patient", "Study", "User", and "Other".

- Patient**: Includes input fields for "Last Name", "Patient ID", and "Accession Number".
- Study**: Includes input fields for "Institution", "Location", and "Last Number of Days" (with a value of 7). It also features a dropdown menu for "Use Last Number of Days".
- User**: Includes input fields for "Reading User Last Name", "Referring User Last Name", and "Technologist".
- Other**: Includes dropdown menus for "Read Status" and "Stat Status" (both set to "All"), an input field for "Modality", and a checkbox for "Hide Empty Values".

On the right side of the search tool, there are two buttons: "Search" and "Clear".

Top Tool Bar: My Account

Personalize your settings in My Account tab. Here you can:

Change your password

Update your email address

Set up to receive emails when a report is ready to be signed.

Automatically load Patient Search

Automatically progress images in study

Scroll to New Image with mouse wheel

Automatically summarize observations

Reload report when switching tabs

Set Idle Timeout

Make any necessary changes and then click “Save”.

Top navigation bar: Welcome [Test Tester] Log Off | Dicom Import | Search | My Account | What's New | Help

User Information

Test Tester
rebecca.raymond@freelandystems.com

Change Password

Active: True

Login ID: Testraymond

User Name: Test Tester

Email: rebecca.raymond@freelandystems.com

Display Name: Test Tester

Signature .Jpg: [upload signature]

Notification:

Type	Destination	Frequency
None		Once

Filters (only show studies based on the following criteria)

save clear settings default settings

- Automatically load Patient Search
- Automatically progress images in study
- Scroll To New Image with Mouse Wheel
- Automatically summarize observations
- Reload report when switching tabs

Idle Timeout Setting

15 minutes (recommended) 20 minutes 30 minutes

Finalize Actions

Path: RoweMemorial Current Finalize Action: Prepared set finalize action

Rowe Memorial | User Accounts

Top Tool Bar: Forms Admin



The screenshot displays the 'Forms Admin' interface. At the top, a navigation bar includes 'Welcome [Doctor]', 'Log Off', 'Dicom Import', 'Search', 'Forms Admin', 'My Account', 'What's New', and 'Help'. Below this, a dropdown menu shows 'Choose an Account' with 'RoweMemorial' selected. The main content area is divided into two sections: 'Phrases' and 'Measurement Mappings'. The 'Phrases' section features a table with columns 'Uploaded?' and 'Comment'. A single row shows a 'Success' message: 'Auto-generated comment on 2/26/2024 from Upload New Phrases file by cathleen.keller', with a 'Download' link. Below the table are buttons for 'Upload New Phrases', 'Edit Phrases' (highlighted in yellow), 'Print Phrases', and 'History'. The 'Measurement Mappings' section has buttons for 'View Mappings', 'Manage Mappings', and 'Add Measurements (CSV)'.

Open the “Forms Admin” tab.
Under the “Phrases” section click the “Edit Phrases” button.

Top Tool Bar: Forms Admin - Available Templates

- A list of available templates will populate on the left side of the screen.
- You can make changes to multiple templates at the same time.
- Select which template and section you would like to edit from the menu.

Edit Reporting Phrases

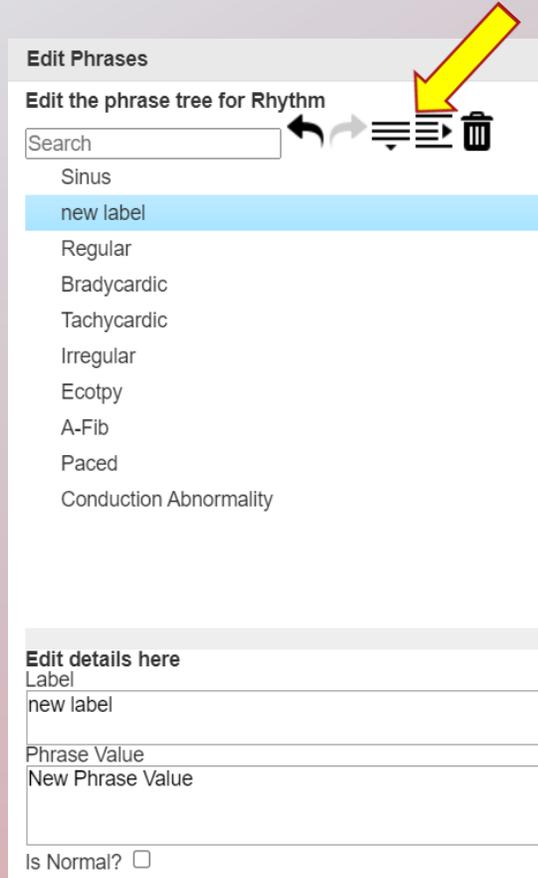
Choose from available phrases

- ▶ Demographics
- ▶ Abdominal
- ▶ Abdominal Aorta
- ▶ Arterial Lower
- ▶ Arterial Upper
- ▶ Bladder
- ▶ Cardiac Cath
- ▶ Cardiac MRI
- ▶ Carotid
- ▶ Carotid (Complete)
- ▶ Echo (Complete)
- ▶ Echo (Complete) Brisbane
- ▶ Echo Basic (1pg)
- ▶ General Ultrasound
- ▶ GSV Reflux
- ▶ Pediatric Echo
- ▶ Pelvic
- ▶ PVR
- ▶ Renal
- ▶ Renal Duplex

Top Tool Bar: Forms Admin Sibling/Child Phrases

Add phrases as a sibling or as a child. Sibling allows the statement to be added to the same column as the statement selected. Child will add the statement as a subphrase.

Sibling



Edit Phrases
Edit the phrase tree for Rhythm

Search

- Sinus
- new label**
- Regular
- Bradycardic
- Tachycardic
- Irregular
- Ecotpy
- A-Fib
- Paced
- Conduction Abnormality

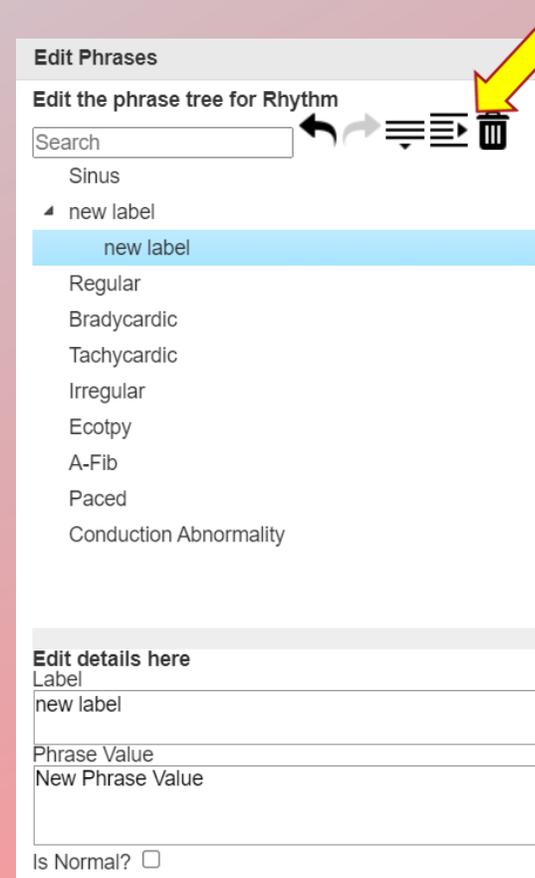
Edit details here

Label
new label

Phrase Value
New Phrase Value

Is Normal?

Child



Edit Phrases
Edit the phrase tree for Rhythm

Search

- Sinus
- └ new label
 - new label**
- Regular
- Bradycardic
- Tachycardic
- Irregular
- Ecotpy
- A-Fib
- Paced
- Conduction Abnormality

Edit details here

Label
new label

Phrase Value
New Phrase Value

Is Normal?

Top Tool Bar: Forms Admin - Edit Phrases

▲ Plaque

Intimal thickening CCA

Mild intimal thickening and plaque CCA

Moderate plaque

Severe plaque

▲ External carotid

Antegrade ECA

Edit details here

Label

Intimal thickening CCA

Phrase Value

There is intimal thickening, but no significant plaque is seen in the right common carotid artery.

Is Normal?

Insert Additional Statement

Search measurements

Insert Measurement

- Click on the statement you wish to edit.
- Locate the Label and Phrase Value at the bottom of the page.
- Click in one of those fields to make your changes.
- Add measurements to your statement by selecting the measurement from the “Choose Measurement to Add” dropdown and click “Insert Measurement”.

Top Tool Bar: Forms Admin - Auto Conclusions

To have the statement auto populate into the conclusions:

- Select the statement from the menu.
- Click the “Insert Additional Statement” button.
- Copy and paste or type the statement you would like to have populate into the conclusion in the field below summary.

The screenshot displays the 'Edit Reporting Phrases' interface. On the left, a tree view titled 'Choose from available phrases' lists various categories such as 'CT Report', 'Echo (Complete)', 'Rhythm', 'Left Ventricle', 'Wall Motion', 'Ejection Fraction', 'LV Other', 'Right Ventricle', 'Left Atrium', 'Right Atrium', 'Mitral Valve', 'Aortic Valve', 'Pulmonic Valve', 'Tricuspid Valve', 'Pressures', 'Venous', and 'Pericardium'. The 'Left Ventricle' item is highlighted. On the right, a panel titled 'Edit the phrase tree for LEFT_VENTRICLE' shows a search bar and a tree view with categories like 'Left Ventricle Observations', 'Normal', 'Chamber Size', 'Diastolic Function', 'Wall Thickness', 'Global Systolic Function', 'Stenosis', 'Chamber Size', 'Normal', 'Chamber Size (LVIDd)', 'Dilated', 'Decreased', 'Wall Thickness', 'Normal', 'Concentric Hypertrophy', 'Eccentric Hypertrophy', and 'Basal septal'. The 'Diastolic Function' item is highlighted. Below the tree views, the 'Edit details here' section contains a 'Label' field with the text 'Diastolic Function', a 'Phrase Value' field with the text 'Diastolic function is normal for the age of the patient.', and an 'Is Normal?' checkbox. At the bottom, there are two buttons: 'Insert Additional Statement' (highlighted in yellow) and 'View Intelligent Reporting'.

Top Tool Bar: Forms Admin – Setting Normal Statements

To select which statements will populate when the normal button from the report observation page is selected:

- Select the statement you would like to have populate click on the label in the menu.
- Click the check box next to “Is Normal?”
- To deselect a statement, go back and deselect the box to stop the statement from auto populating.
- Please note that you will be able to auto populate multiple statement so be sure to turn off the other statements.
- For easier editing by using the Undo, Redo and Delete buttons on the top of the page.
- Don’t forget to hit SAVE. Once you save you changes updates will be available to everyone immediately.

Demographics Measurements Wall Motion **Observations** Screen Shots Free Graphics

Intelligent Normal Clear

Left Ventricle	<input type="checkbox"/>
Wall Motion	<input type="checkbox"/>
Ejection Fraction	<input type="checkbox"/>
LV Other	<input type="checkbox"/>
Right Ventricle	<input type="checkbox"/>
Left Atrium	<input type="checkbox"/>
Right Atrium	<input type="checkbox"/>
Mitral Valve	<input type="checkbox"/>
Aortic Valve	<input type="checkbox"/>
Pulmonic Valve	<input type="checkbox"/>

Edit Reporting Phrases

Choose from available phrases

- Cardiac Cath
- Cardiac MRI
- Carotid
- Carotid (Complete)
- Echo (Complete)
 - Left Ventricle**
 - Wall Motion
 - Ejection Fraction
 - LV Other
 - Right Ventricle
 - Left Atrium
 - Right Atrium
 - Mitral Valve
 - Aortic Valve

Edit the phrase tree for LEFT_VENTRICLE

Search [] Type comments here (optional) []

- Left Ventricle Observations
 - Normal
 - Chamber Size**
 - Wall Thickness
 - Global Systolic Function
 - Diastolic Function
 - Ejection Fraction
 - 80-85%
 - 75-80%
 - 70-75%
 - >70%
 - 65-70%
 - 60-65%

Edit details here

Label: Chamber Size

Phrase Value: Left ventricular chamber size is normal.

Conditional (Intelligent Reporting)

Is Normal? **←**

[Insert Additional Statement](#)

Save

Top Tool Bar: Forms Admin - Multiple Changes at Once

- Make multiple changes to multiple templates all at once.
- Before moving on to another section or template you must save your work.
- Click the save button on the bottom right-hand side of your screen.

The screenshot displays the 'Edit Reporting Phrases' window. On the left, a tree view under 'Echo (Complete)' has 'Left Ventricle' selected. The main area, titled 'Edit the phrase tree for LEFT_VENTRICLE', shows a search bar and a tree structure. Under 'Left Ventricle Observations', 'Normal' is expanded, and 'Chamber Size' is highlighted. Below this, 'Ejection Fraction' is expanded with values: 80-85%, 75-80%, 70-75%, >70%, 65-70%, and 60-65%. Below the tree, there are input fields for 'Label' (Chamber Size), 'Phrase Value' (Left ventricular chamber size is normal.), 'Conditional (Intelligent Reporting)', and 'Is Normal?' (checked). A 'Save' button is located at the bottom right.

Top Tool Bar: What's New

What's New

Occasionally Freeland releases updates or changes to keep you in the loop. When these announcements come out, the website will open to the "What's New" tab. To move forward click the "Got It!" Button and then select the Search tab on the toolbar. (Selecting the "Got It" button will remove the "What's New" notice when you login).

Welcome [Rebecca Raymond] Log Off | Dicom Import | Accounts | Groups | Users | Search | Data Miner | Summary | Roles | Forms Admin | My Account | Log | **What's New** | DB Create | Download | Corridor4DM | Help

What's New

New Website - APC.freelandsystems.net



Mon Jan 03 2022

We have updated all our customers to our new website:

APC.freelandsystems.net

Please no longer use cpac.freelandsystems.net as this has caused an issue with reporting logos and signatures from appearing on the signed reports. [Edit](#)

Top Tool Bar: Download

Click Download on the black tool bar.

The screenshot shows the top navigation bar with a black background and white text. The 'Download' button is highlighted in yellow. Below the navigation bar is a search filter form with sections for Patient, Study, User, Report, and Other. A table below the form shows search results with columns for Status, Database, Stat, Date, Read, Modality, Num Im, Num M, Patient ID, Patient (Alt), DOB, Sex, Report Status, Report, and Institution. The 'Download' button is highlighted in the top bar.

Check the study from the patient list

Chose ISO with viewer (images with Dicom viewer) or Zip file only.

Click Download.

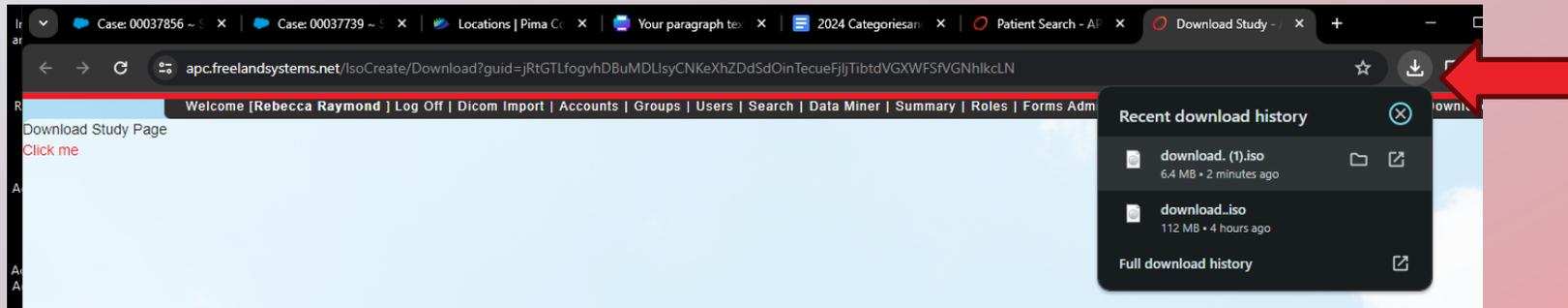
The screenshot shows the search results page. At the top, there is a message: "STUDIES WILL BE DOWNLOADED FROM THIS DATABASE". Below this, there is a dropdown menu for the database (RoweMemorial) and an email address field (rebecca.raymond@freelandystems.com). Below the message, there is a section titled "STUDIES TO BE DOWNLOADED" with radio buttons for "Iso (with viewer)" and "Zip file only". The "Download" button is highlighted in yellow. Below this is a table with columns for Selected, Study Date, Modality, Patient Name, Patient ID, accession, Sex, Report Stat, Report Title, Reading PH, Study Desc, Study Instit, Study Loca, Technologic, Referring P, Date Of Bir, Number Of, and Database F. The table contains 8 rows of study data. At the bottom, there is a pagination bar showing "Page 1 of 1" and "Displaying 1 to 8 of 8 items".

Top Tool Bar: Download - Burning a CD/DVD or USB

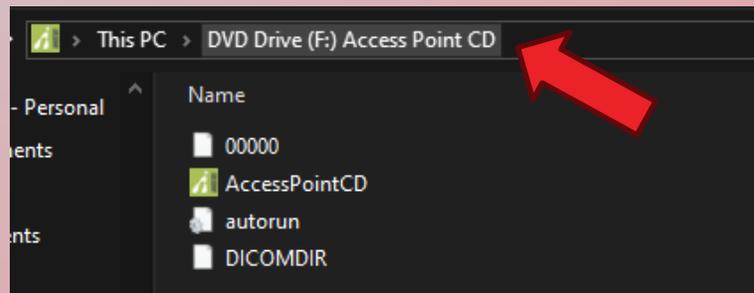
Open the email sent to you from AccessPoint Cloud Notification.

After pressing “Click Me” the study will download.

View the download from the icon or download folder.



The files may open directly into the CD folder. If not, select open with File Explorer and copy and paste the files to the CD/DVD.





Patient Search Screen

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Patient Search Screen

Locate your studies by searching:

- Name
- Patient ID
- Accession Number
- Institution
- Study Description
- Last number of days or Date Range
- Reading Physician Last Name
- Referring Physician Last Name
- Technologist
- Location
- Report Type dropdown
- Report Status dropdown
- Read Status dropdown
- Stat Status dropdown
- Modality

Enter the search criteria and select the Search button for the patient list.

The screenshot displays the Patient Search Screen interface. At the top, there is a navigation bar with links: Welcome [Test Tester] | Log Off | Dicom Import | Users | Search | Data Miner | Forms Admin | My Account | What's New | Download | Help.

The search filters are organized into five sections:

- Patient:** Name, Patient ID, Accession Number.
- Study:** Institution, Study Description, Use Last Number of Days (dropdown), Last Number of Days (input field with value 7000).
- User:** Reading User Last Name, Referring User Last Name, Technologist.
- Report:** Location, Report Type, Report Status.
- Other:** Read Status (dropdown: All), Stat Status (dropdown: All), Modality.

 A Search button, a Clear button, and a Report Only Study button are located to the right of the filters.

Below the filters is a data table with the following columns: Status, Date, Read, Stat, Num, Modality, Patient ID, Patient, Accession, Sex, Report Status, Report, Reading, Description, Institution, Location, Technologist, Referring, and DOB. The table contains 20 rows of data, each representing a study. The 'Read' column has dropdown menus for each row, and the 'Stat' column has checkboxes. The 'Status' column is green for 'Available' studies.

At the bottom of the table, there is a pagination bar showing 'Page 1 of 2' and 'Displaying 1 to 50 of 64 items'.

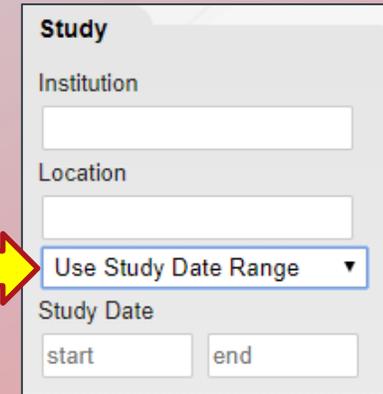
Patient Search Screen: Date Range/Last number of Days

Date Range

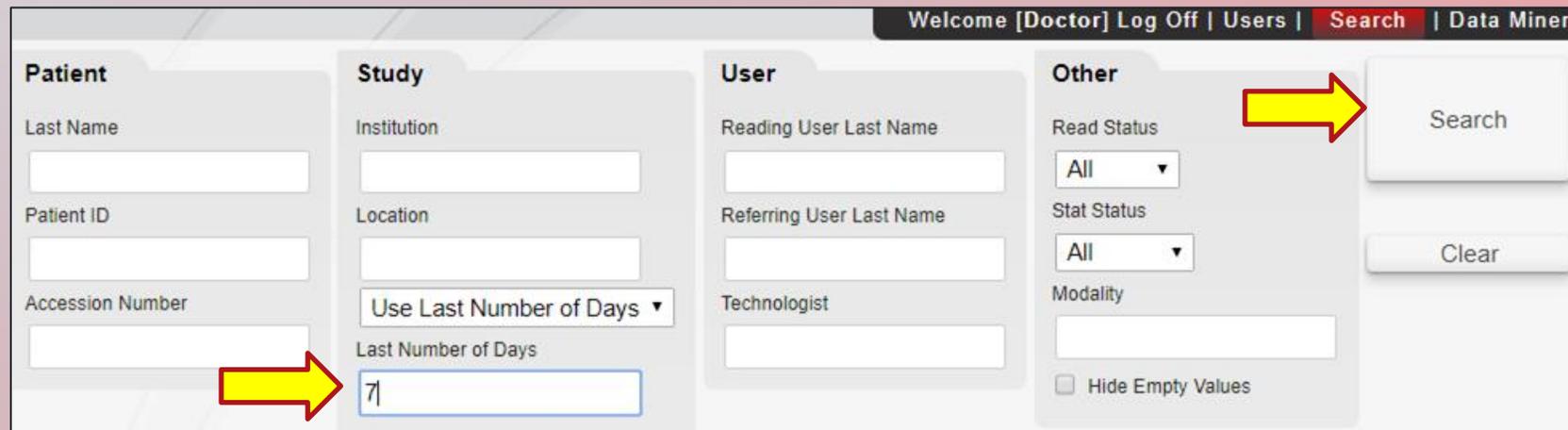
- Enter start date and end date range you would like to display.

Last Number of Days

- Please note the “Use Last Number of Days” drop down. This field will only allow studies that have been performed within the number of days that are selected.
- Suggested number of days is 5-7 days for quickest search results.



The image shows a close-up of the 'Study' search filters section. It includes input fields for 'Institution' and 'Location'. Below these is a dropdown menu labeled 'Use Study Date Range' with a downward arrow, which is highlighted by a yellow arrow. Underneath the dropdown are two input fields labeled 'start' and 'end' for the 'Study Date'.



The image is a screenshot of the Patient Search Screen. At the top, there is a navigation bar with links: 'Welcome [Doctor] Log Off | Users | Search | Data Miner'. The main area is divided into four columns: 'Patient', 'Study', 'User', and 'Other'. The 'Patient' column has fields for 'Last Name', 'Patient ID', and 'Accession Number'. The 'Study' column has fields for 'Institution', 'Location', a dropdown for 'Use Last Number of Days', and a text input for 'Last Number of Days' containing the number '7'. The 'User' column has fields for 'Reading User Last Name', 'Referring User Last Name', and 'Technologist'. The 'Other' column has dropdowns for 'Read Status' and 'Stat Status', a text input for 'Modality', and a checkbox for 'Hide Empty Values'. To the right of these columns are 'Search' and 'Clear' buttons. A yellow arrow points to the 'Last Number of Days' input field, and another yellow arrow points to the 'Search' button.

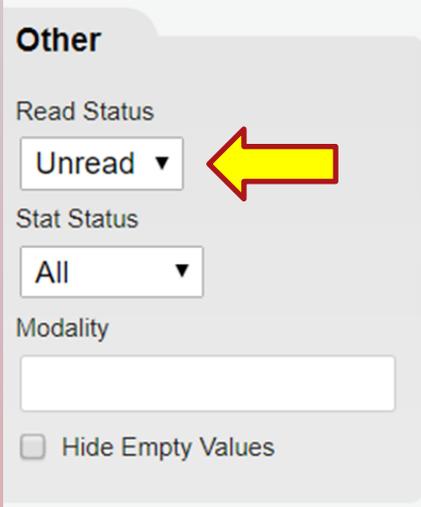
Patient List Screen: Read Status

Read status default is set to All.

Chose from the dropdown:

- All
- Read
- Unread

Most physicians' default to display Unread reports. This allows the patient list to be only the studies that need to be read. Once the study has been read it will remove from the list.



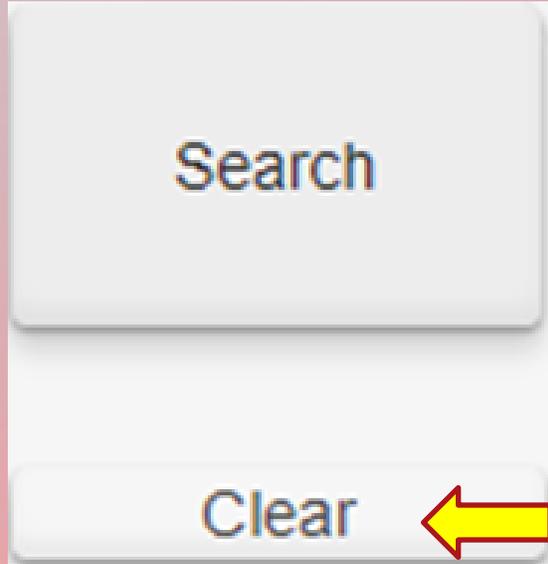
Other

Read Status
Unread ▼

Stat Status
All ▼

Modality

Hide Empty Values



Search

Clear

*When you enter new search criteria click on the "Search" button to update your Directory

Patient List Screen: Status Column

Please note the Status column on the left side of your screen

- Green- Available
- Yellow- In Progress
- Red- Pending

Status	Date	Modality	Read	Stat
Available	03/12/2019	SR; US	Unread	<input type="checkbox"/>
Available	03/12/2019	US; SR	Unread	<input type="checkbox"/>
Available	03/12/2019	US; SR	Unread	<input type="checkbox"/>
Available	03/12/2019	US; SR	Unread	<input type="checkbox"/>
InProgress	03/12/2019	US; SR	Unread	<input type="checkbox"/>
Pending	01/17/2019		Read	<input type="checkbox"/>
Available	12/27/2018	US; SR	Unread	<input type="checkbox"/>
Available	08/12/2018	US; SR	Unread	<input type="checkbox"/>
Available	01/15/2018		Unread	<input type="checkbox"/>
Available	01/14/2018	US; SR	Unread	<input type="checkbox"/>
Available	01/11/2018	US; SR	Unread	<input type="checkbox"/>

--close--
Retrieve
Edit Patient

Green -Available the study is ready to open and read/view.

Yellow - In Progress the study is not ready to read and is still transferring to the data base.

Red - Pending means the study is not ready to open.

Patient List Screen: Column Preferences

The patient directory is customizable to your preferences:

Sort the column information by hovering over the column name and click on the column to sort alphabetical or chronological.

The order of the columns can be changed by simply clicking (and holding) on the column and dragging to the preferred location.

Hover over the patient study column header, click on the black arrow and select which column(s) you would like to be displayed.

The screenshot shows the Patient List Screen interface. At the top, there is a navigation bar with the text "Welcome [Mike Kingcaid] Log Off | Accounts | Groups | Users | Search | Data Min". Below this, there are four filter panels: "Patient" (Last Name, Patient ID, Accession Number), "Study" (Institution, Location, Use Last Number of Days, Last Number of Days), "User" (Reading User Last Name, Referring User Last Name, Technologist), and "Other" (Read Status, Stat Status, Modality, Hide Empty Values). Below the filters is a table with columns: Status, Date, Modality, Stat, Read, Patient, DOB, Patient ID, Accession, and Sex. A red arrow points to a dropdown arrow on the Patient column header. The table contains several rows of patient data, with the first row highlighted in green. The dropdown menu is open, showing a list of columns with checkboxes: Status, Database, Date, Modality, Stat, Read, Patient, DOB, Patient ID, Accession, Sex, Report Status, Report, and Referring.

Status	Date	Modality	Stat	Read	Patient	DOB	Patient ID	Accession	Sex
Available	03/13/2019	US; SR	<input type="checkbox"/>	Unread	Joanne Holla		752315		F
Available	03/13/2019	US; SR	<input type="checkbox"/>	Unread	Joanne Holla		752315		F
Available	03/12/2019	US; SR	<input type="checkbox"/>	Unread	Caroline Smith		521		F
Available	03/12/2019	US	<input type="checkbox"/>	Unread	Mary Needy		23541		F
Available	03/12/2019	US; SR	<input type="checkbox"/>	Unread	Perfect Hundo		1452144		M
Available	03/12/2019	US; SR	<input type="checkbox"/>	Unread	Harry Henderson		435241		M
Available	03/12/2019	US; SR	<input type="checkbox"/>	Unread	Happy Gilmore		21354		M
Available	03/12/2019	US; SR	<input type="checkbox"/>	Unread	Sue Flanagan		42154		F
Available	03/12/2019	US; SR	<input type="checkbox"/>	Unread	Felix Fixit0		685347		M

Patient List Screen: Bottom Tool Bar

Use the bottom tool bar:

Select how many studies to view on the page.

Move through the pages.

Refresh.

Display Total items in the selected date range.

The screenshot shows a web application interface for a patient list. At the top, there is a navigation bar with links like 'Welcome [Test Tester]', 'Log Off', 'Dicom Import', 'Users', 'Search', 'Data Miner', 'Forms Admin', 'My Account', 'What's New', 'Download', and 'Help'. Below this are several filter panels: 'Patient' (Name, Patient ID, Accession Number), 'Study' (Institution, Study Description, Use Last Number of Days, Last Number of Days: 7000), 'User' (Reading User Last Name, Referring User Last Name, Technologist), 'Report' (Location, Report Type, Report Status), and 'Other' (Read Status, Stat Status, Modality). A 'Search' button and a 'Report Only Study' button are also present.

Status	Date	Read	Stat	Num	Num	Modality	Patient ID	Patient	Accession	Sex	Report Status	Report	Reading	Description	Institution	Location	Technologist	Referring	DOB
Available	05/23/2023	Unread	<input type="checkbox"/>	111	27	PR,SR,U	2262220	GYN TEST	RIS555555	F				US PELVIC COMPLE			TEST	PHILLIP VINCENT PI	01/01/
Available	12/07/2022	Unread	<input type="checkbox"/>	26	37	SR,US	313131	OBGYN TEST		F					Freeland Test				01/01/
Available	06/30/2022	Read	<input type="checkbox"/>	15	19	SR,US	112222	TEST OB1		F					FREELAND			Test Test MD	01/01/
Available	09/02/2021	Unread	<input type="checkbox"/>	60	5	US	1234567899	TEST TEST ECHO	RIS5444442	F	Prepared	Echo (Complete)		ECHO COMPLETE				ROBERT F ; BURKE	01/01/
Available	08/21/2021	Read	<input type="checkbox"/>	36	51	SR,US	176967	Jaxx Paparelo		M	Signed	Echo (Complete)	Test, Test		Waipahu Waikele		ADM	Test Test MD	03/09/
Available	05/15/2020	Unread	<input type="checkbox"/>	8	0	NM	432535	TODD FINK		M	Prepared	Echo (Complete)	Test, Test			Freeland Test Fax		David C Freeland	
Available	05/15/2020	Unread	<input type="checkbox"/>	9	5	NM	546627	JANICE LAPPIN RUSSI		F			Test, Test					Test Test MD	04/10/
Available	10/14/2019	Unread	<input type="checkbox"/>	7	0	CT	PLC29541	ROGER HO	PLC101419006	M				PLC GAS SPIRAL FB	Princeton Longev	CT	= DC		07/14/
Available	06/17/2019	Read	<input type="checkbox"/>	2	0	CR	85736578362334	Smith Sample>	XR190328574	F			Un-Assigned	XR Spine Lumbar AP	Methodist Medica			NONE NONE	01/01/
Available	03/13/2019	Unread	<input type="checkbox"/>	14	15	SR,US	526498752315	Joanne Holla		F			Test, Test	AORTA	Lucid Diagnostic		CC	Test Test MD	01/01/
Available	03/12/2019	Unread	<input type="checkbox"/>	30	59	SR,US	58974621354	Happy Gilmore		M			Flintstone, Fre	CAROTID	Lucid Diagnostic		CC	Test Keller	01/01/
Available	03/12/2019	Unread	<input type="checkbox"/>	31	42	SR,US	78985642154	Sue Flanagan		F			Un-Assigned	BL L/E ARTERIAL	Lucid Diagnostic		EA		01/01/
Available	03/12/2019	Read	<input type="checkbox"/>	59	65	SR,US	78985642154	Sue Flanagan		F			Test, Test	ECHO	Lucid Diagnostic		EA	Test Test MD	01/01/
Available	03/12/2019	Unread	<input type="checkbox"/>	31	58	SR,US	78985642154	Sue Flanagan		F			Un-Assigned	CAROTID	Lucid Diagnostic		EA		01/01/
Available	03/12/2019	Unread	<input type="checkbox"/>	8	0	US	48975623541	Mary Needy		F			Un-Assigned	UL L/E VENOUS	Lucid Diagnostic		CC		01/01/
Available	03/12/2019	Read	<input type="checkbox"/>	32	45	SR,US	589764521	Caroline Smith		F			Un-Assigned	ECHO	Lucid Diagnostic		CC	John C Freeland	01/01/
Available	03/12/2019	Read	<input type="checkbox"/>	29	57	SR,US	125894685347	Felix Fuit		M			Un-Assigned	CAROTID	Lucid Diagnostic		CC	David C Freeland	01/01/
Available	03/12/2019	Read	<input type="checkbox"/>	59	61	SR,US	8965321452144	Perfect Hundo		M			Test, Test	ECHO	Lucid Diagnostic		EA	Test Test MD	01/01/
Available	03/12/2019	Unread	<input type="checkbox"/>	11	15	SR,US	8965321452144	Perfect Hundo		M			Un-Assigned	AORTA	Lucid Diagnostic		EA		01/01/

At the bottom of the screen, there is a tool bar with a dropdown menu set to '50', navigation arrows, 'Page 1 of 2', a refresh icon, and the text 'Displaying 1 to 50 of 64 items'. A yellow arrow points to this text.

Open Study Dropdown

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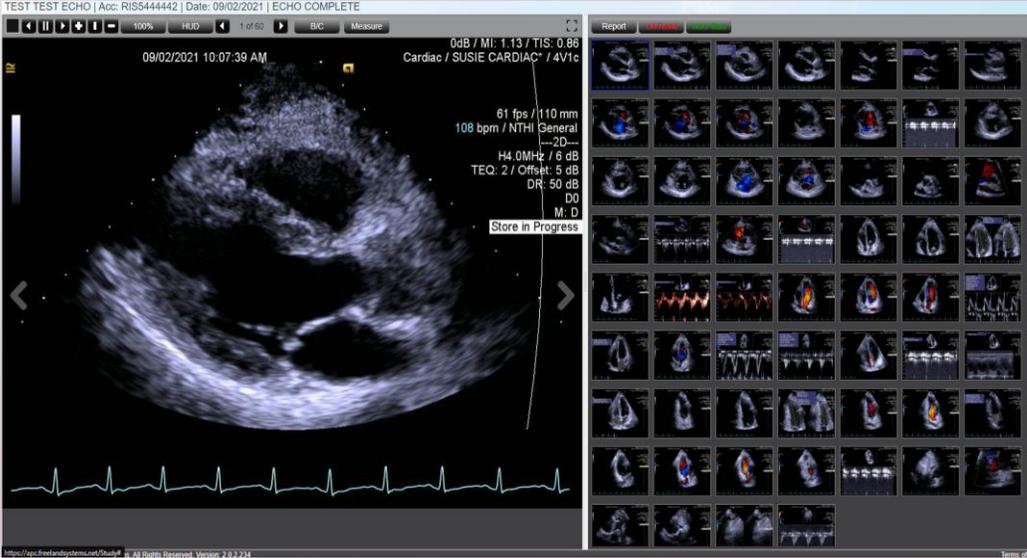
Open Study Dropdown

- Left click on the patient for the Study Selection Menu

- Open Study - Opens images.
- Open Report - Opens the report and images.
- Peek PDF - View, fax or print the PDF without making changes.
- Re-send - Upload the study again if the transfer was interrupted and not all images come across.
- Edit Patient - Change patient data that display on the patient list.
- Study Share - send a HIPPA safe email study and report to the patient or referring physician.
- Merge with Pre-Imaging Report - Merge a pre-image report after the images transferred from US machine.
- Delete – Techs can delete their own report. Admin users can delete studies or reports

Open Study Dropdown: Open Study & Open Report

Open Study: The image thumbnails will also display to the opposite of the viewer.



Open Report: The image thumbnails will also display at the bottom of the viewer and the report will open on the right.



Open Study Dropdown: Peek PDF

- Using our Peek PDF feature will allow users to look at finalized or prepared reports without making any changes to the study.
- Within this function the user is then able to print, download or fax reports from within AccessPoint Cloud.
- Click the X to close the PDF.

The screenshot displays the AccessPoint interface. On the left, an echocardiogram study is shown with a large parasternal long-axis view and a smaller ECG strip at the bottom. The study title is 'TEST TEST ECHO | Acc: RIS5444442 | Date: 09/02/2021 | ECHO COMPLETE'. Technical parameters include '0dB / MI: 1.13 / TIS: 0.86', '61 fps / 110 mm', '108 bpm / NTHI General', 'H4.0MHz / 6 dB', 'TEQ: 2 / Offset: 5 dB', 'DR: 50 dB', and 'M: D'. A 'Store in Progress' button is visible. On the right, a PDF report is open, titled 'Cardiovascular Imaging Laboratory Trans thoracic Echocardiographic Study Report'. The report includes patient information: 'Name: ECHO, TEST TEST', 'Exam Date: 9/02/2021', 'Patient ID: 1234567899', 'Accession Num: RIS5444442', 'DOB: 1/01/2001 Age: 20', and 'Gender: F'. It also lists the 'Referring Physician: BURKE, ROBERT F ; BURKE ROBERT F'. The report is signed by 'Rebecca Raymond PRELIMINARY REPORT' on 'Mon Mar 04 2024 2:48:46 PM'. A yellow arrow points to the 'Print' icon in the PDF viewer's toolbar, and another yellow arrow points to the 'Fax' button at the bottom of the report page.

Open Study Dropdown: Resend/Retrieve

Re-send - Upload the study again if the transfer was interrupted and not all images come across.

Retrieve - Reconverts the study to be available to view.

Please note the Status column on the left side of your screen.

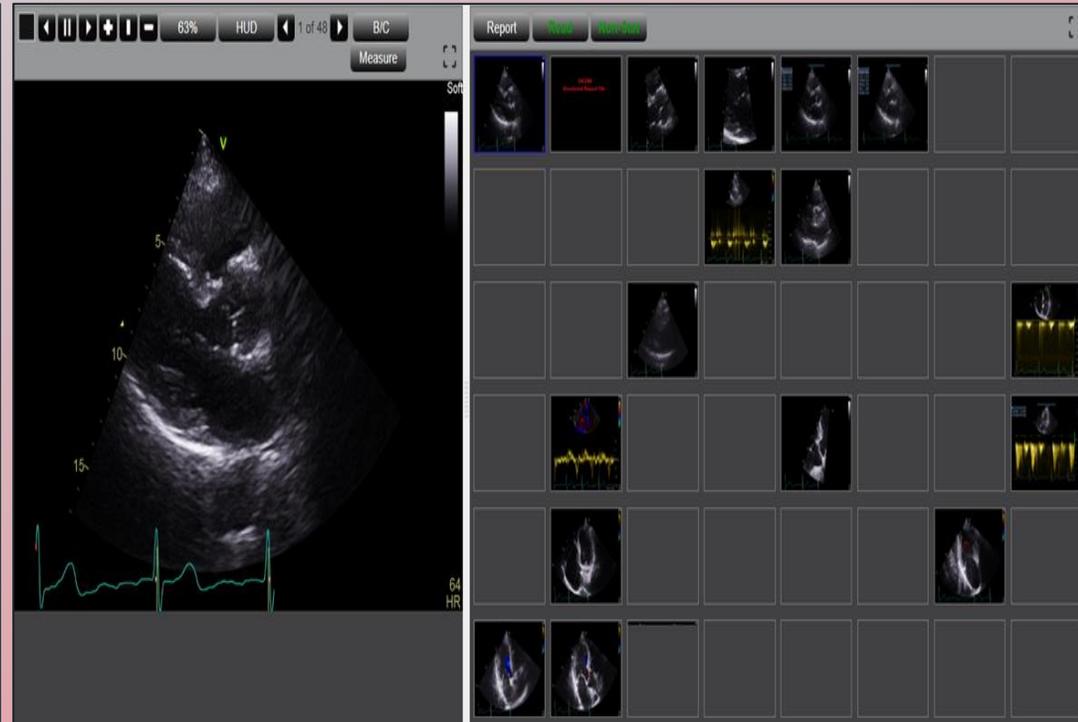
Green and “Available” the study is ready to open and read/view.

Yellow and “In Progress” the study is not ready to read and is still transferring to the data base.

Red and “Pending” means the study is not ready to open.

Status	Date	Modality	Read	Stat
Available	03/12/2019	SR; US	Unread	<input type="checkbox"/>
Available	03/12/2019	US; SR	Unread	<input type="checkbox"/>
Available	03/12/2019	US; SR	Unread	<input type="checkbox"/>
Available	03/12/2019	US; SR	Unread	<input type="checkbox"/>
InProgress	03/12/2019	US; SR	Unread	<input type="checkbox"/>
Pending	01/17/2019		Read	<input type="checkbox"/>
Available	12/27/2018	US; SR	Unread	<input type="checkbox"/>
Available	08/12/2018	US; SR	Unread	<input type="checkbox"/>
Available	01/15/2018	US; SR	Unread	<input type="checkbox"/>
Available	01/14/2018	US; SR	Unread	<input type="checkbox"/>
Available	01/11/2018	US; SR	Unread	<input type="checkbox"/>

--close--
Retrieve
Edit Patient |



Open Study Dropdown: Merge with Pre-Imaging Report

Merge a pre-image report after the images transferred from US machine.

Click the Report Only Study on the Patient List Screen.

The screenshot shows the Patient List Screen with a search filter for 'Report Only Study'. A yellow arrow points to the 'Report Only Study' button. Below the search filters is a table of patient records.

Status	Date	Read	Stat	Patient	Patient ID	Accession	Sex	Report Status	Report	Reading	Description	Institution	Location	Technologist
Available	05/26/2023	Unread	<input type="checkbox"/>	test2	1.2.840.114217.5.189		O			Test, Test	Vascular HQ	American Heart C		
Available	06/30/2022	Read	<input type="checkbox"/>	TEST OB1	112222		F					FREELAND		
Available	05/23/2023	Unread	<input type="checkbox"/>	GYN TEST	2262220	RISS55555	F				US PELVIC COMPLE			TEST
Available	12/07/2022	Unread	<input type="checkbox"/>	OBGYN TEST	313131		F					Freeland Test		
Available	10/09/2023	Read	<input type="checkbox"/>	Test Test-MCKAY	44969		M	Signed	Echo (Complete)	Keller, Test				LS

Select Pre-Image Report from the New Report Context dropdown.

Fill in information for this screen then click OK.

It is only necessary, to have the first, last name; patient ID and study date in this pop-up window.

The 'Report Only Study' pop-up window contains the following sections:

- Create New Report:** Choose Database (RoweMemorial), New Report Context (Pre-Image Report).
- Patient Information:** First Name, Last Name, Middle Name, Prefix, Suffix, Patient ID, Date of Birth, Gender.
- Study Information:** Study date, Study description, Accession, Institution, Location.

Buttons: OK, Cancel.

Open Study Dropdown: Merge with Pre-Imaging Report

Select Report Type then Click Create.

Choose New Report Type:

- Abdominal
- Abdominal Aorta
- Abdominal Aorta with Doppler
- Ankle Brachial Index
- Aorta Iliac
- Arterial Lower
- Arterial Upper
- Bladder
- Bypass Graft
- Cardiac Coronary CT Report
- Cardiac Report
- Carotid (Complete)
- CIMT
- CT Report
- Echo (Complete)
- Echo (Complete) Calcs
- Echo Basic (1pg)
- Endovascular Ateriovenous Fistula
- Exercise Stress Test
- Fetal Echo

Use Prior Observations

Create

Complete the Report and Click Review and Finalize.

Images **Un/Load** **View/Save** Refresh Measurements

Demographics Measurements Wall Motion Observations Screen Shots Free Graphics Captured Measurements File Attachments

Name	Patient ID	Exam Date
test2, TEST	1.2.840.114217.5.1892433251.260130	5/26/2023
Accession Num	Account Num	Exam Num
DOB	Age (years)	Gender
	-1	
Height (inches)	Weight (lbs)	BSA
0	0	0
Height (cm)	Weight (kg)	Heart Rate
0	0	
BP Systole	BP Diastole	
Technologist	Previous Study	Previous Study Type
Referring Physician	Reading Physician	Study Location
Primary Physician	Ordering Physician	Copy To
Indications	Risk Factors	Medications
Procedure	Study Quality	
ICD-10 Codes	CPT Codes	
Tech Notes (private notes not on report)	Auto-Filled Fax Number (referring physician fax)	

Report Output Destinations

Echo (Complete) Saved: unsaved Cancel Changes Save **Review**

Open Study Dropdown: Merge with Pre-Imaging Report

The Status Column will show a Report and when the images are transferred the Available.

Status	Date	Read	Stat	Patient	Patient ID	Accession	Sex	Report Status	Report	Reading	Description
Available	05/26/2023	Unread	<input type="checkbox"/>	test2	1.2.840.114217.5.1892433251.260130		O			Test, Test	Vascular HQ
Report	05/26/2023	Unread	<input type="checkbox"/>	TEST test2	1.2.840.114217.5.1892433251.260130			Prepared	Echo (Complete)		

Right click the study from the patient list and select “Merge with Pre-Imaging Report”.

Click the Report you like to merge to the images

To assist in locating the report:
Scroll on the right to locate the report, use the search feature on the bottom tool bar.

Click Merge.

Study Merged Successfully will show at the top of the page.

The Status Column show Available and the report is attached with the images.

Status	Date	Read	Stat	Patient	Patient ID	Accession	Sex	Report Status	Report	Reading	Description
Available	05/26/2023	Unread	<input type="checkbox"/>	test2	1.2.840.114217.5.1892433251.260130		O	Prepared	Echo (Complete)	Test, Test	Vascular HQ

Merge Study with Prior Report

Selected Study

Patient Name: test2
Patient ID: 1.2.840.114217.5.1892433251.260130
Study Date: 5/26/2023
Study Description: Vascular HQ
Number of Measurements in Study: 5

Select report to merge with study above

Patient Name	Patient ID	Study Date	Description
test, test	test	2/29/2024	
test, test	test	1/22/2024	
Fax, Test	testfax111	11/30/2023	
test2, TEST	1.2.840.114217.5.1892433251.260130	5/26/2023	

20 Page 1 of 1 Displaying 1 to 4 of 4 items

Merge Cancel

Open Study Dropdown: Edit Patient

Edit Patient Information

Patient Demographics

Patient First Name
TEST

Patient Last Name
ECHO

Patient Middle Name
TEST

Patient Name Prefix

Patient Name Suffix

Date Of Birth
1/1/2001

Patient Sex
F

Patient ID
1234567899

Merge all Patient ID records?

Study

Study Description
ECHO COMPLETE

Accession Number
RIS5444442

Location

Institution

Technologist

Complete Study List

Study Date	Description	Reading	Report Name	Report Status	
9/2/2021	ECHO COMPLETE		Echo (Complete)	Prepared	individual edit

Save Cancel

Update any of the listed fields and click “Save”.
Check the “Merge all Patient ID records” if there are multiple studies to be corrected.

Open Study Dropdown: Study Share

Instantly, easily and securely share studies with patients and/or referring physicians.

You never need to burn a CD again!

Enter one email address at a time and click “StudyShare”.

A green text bar will appear across the top of stating the study has been successfully shared.

The recipient will receive an AccessPoint Cloud Notification email.

Click on the link “Study” to be directed to the log in page.

The screenshot displays a web application interface for sharing studies. At the top, a window titled "Study Share" contains a form with the following fields:

- Study Share to these people** (Section Header)
- Referring Physician Email**: A text input field containing "doctor@md.com".
- Patient Email**: An empty text input field.
- A message: "An email will be sent to these people allowing them access to this study."

Below the form are two buttons: "StudyShare" and "Cancel".

Below the "Study Share" window, a green notification bar reads "Study Shared...". Underneath is a search interface with the following fields and controls:

- Last Name**: Text input field.
- Institution**: Text input field.
- Reading User Last Name**: Text input field.
- Read Status**: Dropdown menu with "All" selected.
- Search**: Button.
- Patient ID**: Text input field.
- Location**: Text input field.
- Referring User Last Name**: Text input field.
- Stat Status**: Dropdown menu with "All" selected.
- Clear**: Button.
- Accession Number**: Text input field.
- Use Last Number of Days**: Dropdown menu.
- Technologist**: Text input field.
- Modality**: Text input field.
- Report Only Study**: Button.
- Last Number of Days**: Text input field with "10000" entered.
- Hide Empty Values

Open Study Dropdown: Study Share - Physician View

When using for the first time the physician must click register as a new user.

Then going forward the email and password can be used to log in.

Or you can use an existing Microsoft or Google account to log in.

accessPoint Study Share

Log in

Use a local account to log in.

Email

Password

Remember me?

[Log in](#)

[Forgot your password?](#)

[Register as a new user](#)

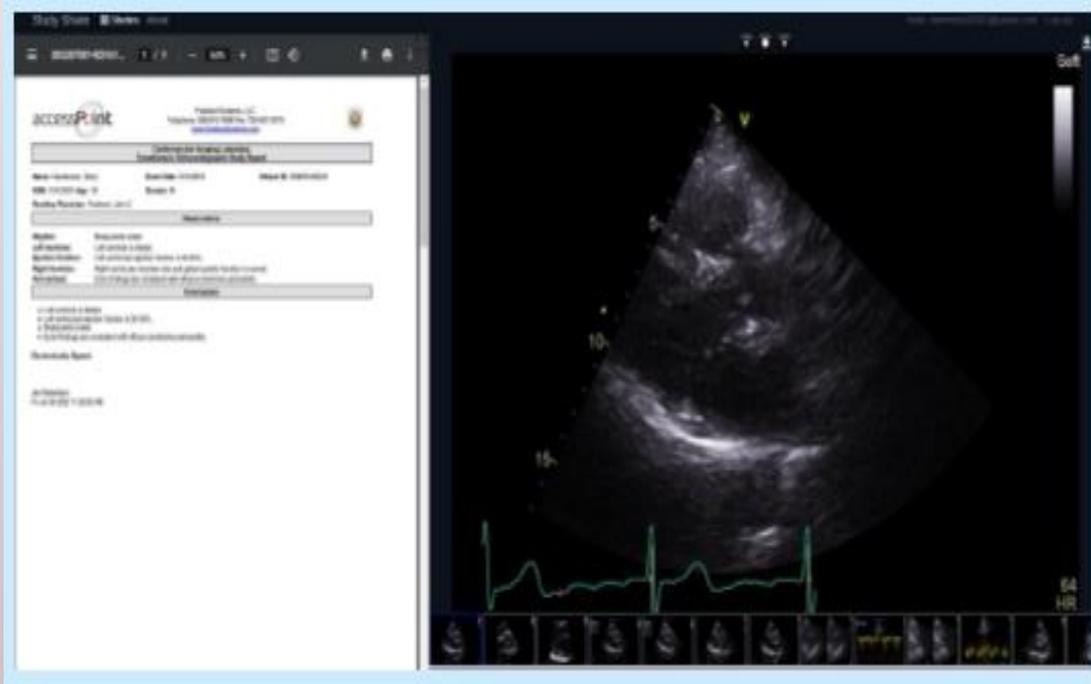
Use another service to log in.

[Microsoft](#) [Google OpenIdConnect](#)

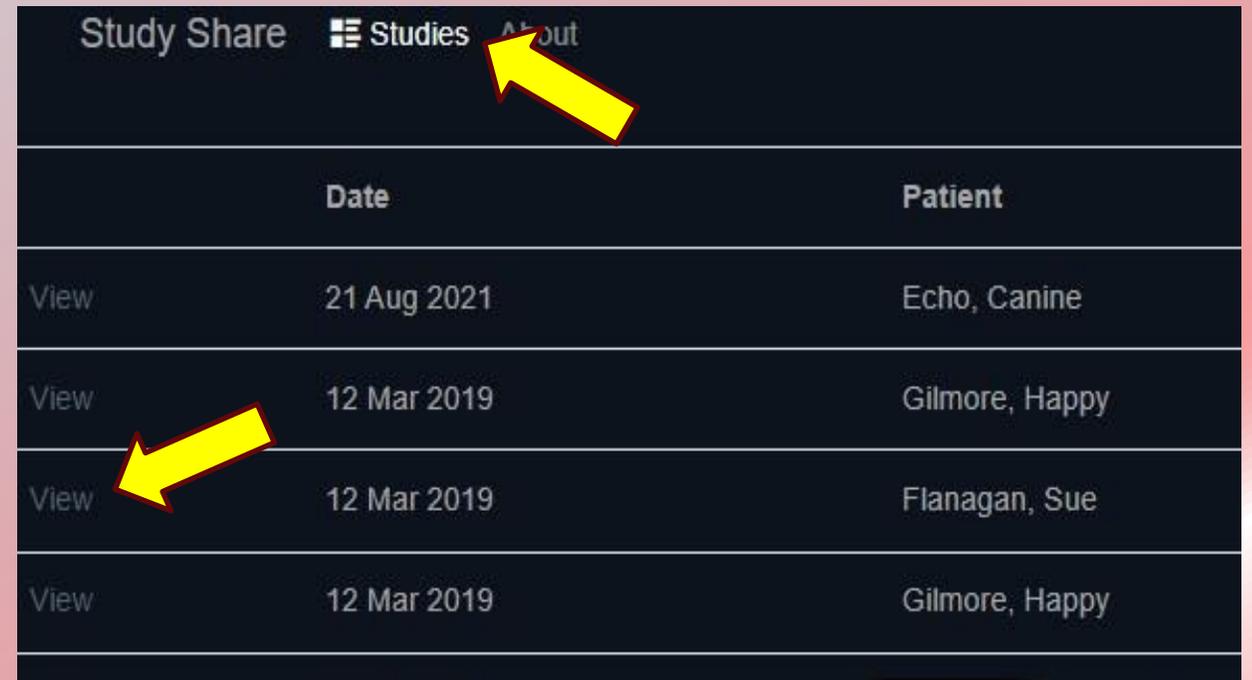
Access to patient health information is prohibited unless you are involved in the patient's treatment, billing or to maintain and improve health care operations. Password/Login sharing is strictly prohibited. This system is monitored and reviewed for improper access or inappropriate use of patient health information.

Open Study Dropdown: Study Share - Physician View

Once securely logged on the report and images will open.



Switch to patient list by clicking Studies. Click View to open the study and report.



	Date	Patient
View	21 Aug 2021	Echo, Canine
View	12 Mar 2019	Gilmore, Happy
View	12 Mar 2019	Flanagan, Sue
View	12 Mar 2019	Gilmore, Happy

The screenshot shows the 'Study Share' interface. At the top, there are three menu items: 'Study Share', 'Studies', and 'About'. A yellow arrow points to the 'Studies' menu item. Below the menu is a table with three columns: 'View', 'Date', and 'Patient'. The table contains four rows of study data. A second yellow arrow points to the 'View' button in the third row of the table.

Open Study Dropdown - Patient View

After clicking on the link, a login screen window will appear.

Please fill in the fields and click Submit.

Once securely logged on the report and images will open.

Click the download icon on the right side of the screen to download the study and report.

Welcome to Patient Share

Please follow these three simple steps to gain access to your images and reports.
Submit your name, date of birth and accept the terms and conditions.

First Name

Last Name

Date of Birth

The screenshot displays the 'Study Share' interface. The top navigation bar includes 'Study Share', 'Studies', and 'About'. The user is logged in as 'Hello, banraymond@yahoo.com' with a 'Log out' link. The main content area is divided into two panels. The left panel shows the 'accessPoint' logo and 'Freeland Systems, LLC' contact information. Below this is a 'Cardiovascular Imaging Laboratory Transthoracic Echocardiographic Study Report' for patient AMICALA, PADME. The report includes fields for Name, Exam Date, Patient ID, Height, Weight, BSA, DOB, Age, Gender, Technologist, Reading Physician, Referring Physician, Indications, and Risk Factors. It also contains 'Observations' and 'Conclusions' sections, followed by an 'Electronically Signed' section by Dr. Stephen Strange. The right panel displays echocardiogram images, including a color Doppler image of the heart and a spectral Doppler image showing flow velocity over time. A yellow arrow points to a download icon in the top right corner of the image viewer.

Open Study Dropdown: Delete

Delete My Report - Techs can delete their own report.
Delete - Admin users can delete images and/or reports.
Both options will give a Delete confirmation pop up box.

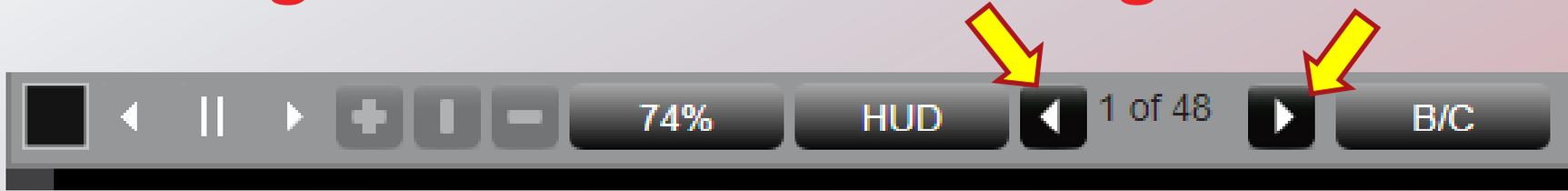
The screenshot displays a software interface with a search filter panel at the top and a data table below. The search filter panel includes sections for Patient, Study, User, Report, and Other, each with various input fields and dropdown menus. A 'Search' button is located to the right of these filters. Below the filters is a table with columns for Status, Date, Read, Stat, Patient, Patient ID, Accession, Sex, Report Status, Report, Reading, Description, Institution, Location, and Technology. A context menu is open over the table, listing actions such as 'Open Study', 'Open Report', 'Peek PDF', 'Re-send', 'Merge with Pre-Imaging Report', 'Edit Patient', 'StudyShare', 'Delete', and 'Delete My Report'. A 'Delete Study' dialog box is also visible, asking 'Which parts of the study do you want to delete?' with buttons for 'Images and Reports', 'Report Only', 'Images Only', and 'Cancel'.

Status	Date	Read	Stat	Patient	Patient ID	Accession	Sex	Report Status	Report	Reading	Description	Institution	Location	Technology
Available	05/26/2023	Unread	<input type="checkbox"/>	test2	1.2.840.114217.5.189					Test, Test	Vascular HQ	American Heart C		
Available	06/30/2022	Read	<input type="checkbox"/>	TEST OB1	112222							FREELAND		
Available	05/23/2023	Unread	<input type="checkbox"/>	GYN TEST	2262220						US PELVIC COMPLE			TEST
Available	12/07/2022	Unread	<input type="checkbox"/>	OBGYN TEST	313131						Freeland Test			
Available	10/09/2023	Read	<input type="checkbox"/>	Test Test-MCKAY	44969					Keller, Test				LS
Report	01/22/2024	Read	<input type="checkbox"/>	test test	test									
Pending	02/29/2024	Unread	<input type="checkbox"/>	test test	test									

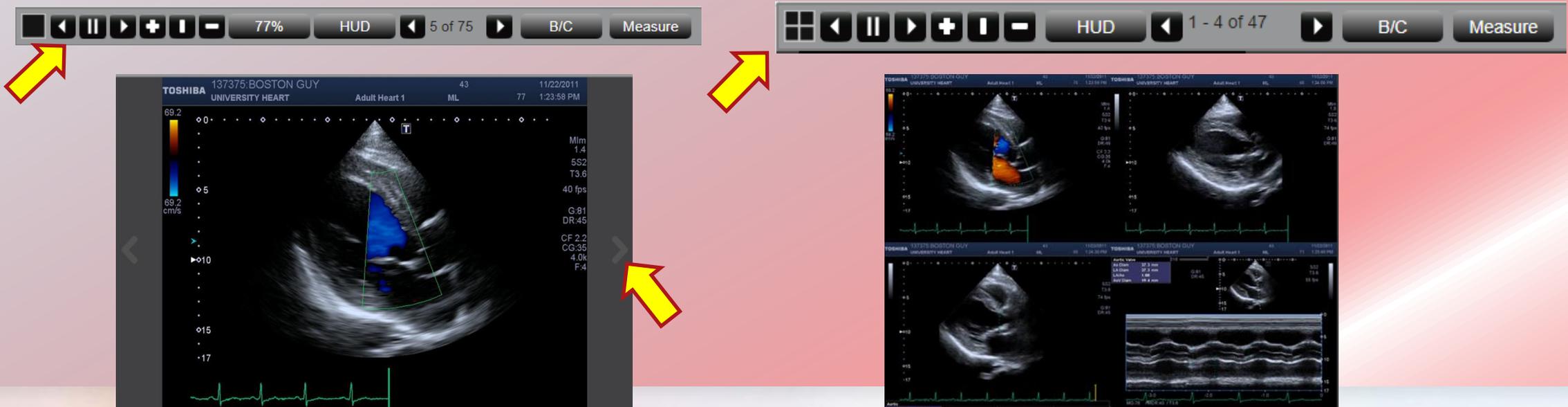
Image Viewing Toolbar

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Image Viewing Toolbar: Advance Images



To click through the images one by one use the left and right arrows in the middle of the tool bar or the arrows to the left and right of the image. Or can click on the image thumbnail you would like to view. Images will also advance using the page up and page down keys on your keyboard. You can view images in a single frame, 4-Up, 9-up, 16-up display by selecting the square box on the toolbar.



ImageViewing Toolbar: Advance clips & HUD



To advance video frame by frame on the toolbar use the arrows on either side of the pause/play button.

To speed up or slow down images use the + and – buttons on your toolbar.

- HUD (Heads Up Display) this will allow you to see what frame is currently being viewed. It will display the frame on the top left corner of the image.

Image Viewing Toolbar: Image Display

1. By selecting the zoom tab, you can make the image larger or smaller. Click on the tab and use your scroll wheel on your mouse to increase and decrease the size of the image.
2. You can also zoom in and out of the selected image by clicking and dragging the center bar left or right.
3. Select the B/C tab you can adjust the brightness and contrast of an image.

The screenshot shows the main interface of an ultrasound system. At the top, a status bar displays 'TEST TEST ECHO | Acc: RIS5444442 | Date: 09/02/2021 | ECHO COMPLETE'. Below this is a toolbar with various icons and tabs. A yellow arrow labeled '1' points to the zoom tab, which is currently set to '58%'. Another yellow arrow labeled '2' points to a horizontal bar in the center of the main image area, used for zooming in and out. A third yellow arrow labeled '3' points to the 'B/C' (Brightness/Contrast) tab. The main display area shows a large cardiac image with a measurement box on the left containing the following data: '1 LVOT Diam s = 2.01 cm', '2 Ao Root d = 3.25 cm', 'Ao d/LA s = 1.36', and 'LA s/Ao d = 0.74'. To the right of the main image is a grid of smaller thumbnail images. A yellow arrow labeled '3' points to this grid. On the far right, a separate panel shows 'Brightness' and 'Contrast' sliders, with a 'RESET' button below them.

Image Viewing Toolbar: Offline Measurements



Click the measurements tab and a measurements menu will come up
Select the type of measurement you wish to perform on the correlating image
(i.e., for 2D measurements you will need to be on a 2D image).

- Take the measurement on the image by clicking the mouse to start the measurement and click again to end.
- Your measurement result window will automatically populate for specific measurements.
- Record your results **(To update the measurement so it is saved in the report you must take the measurement from the report page).**

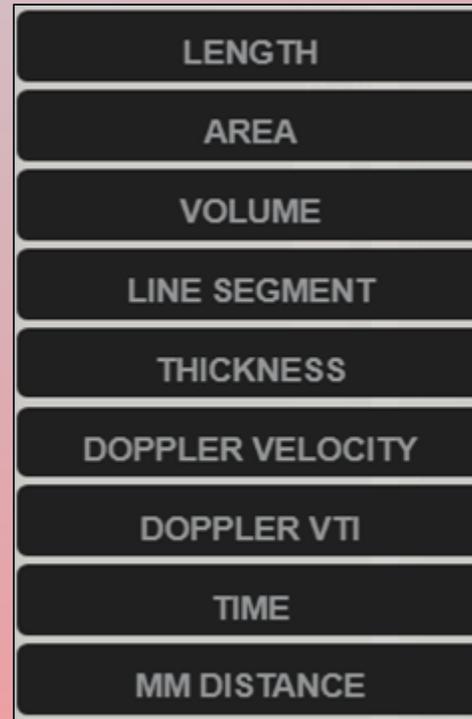


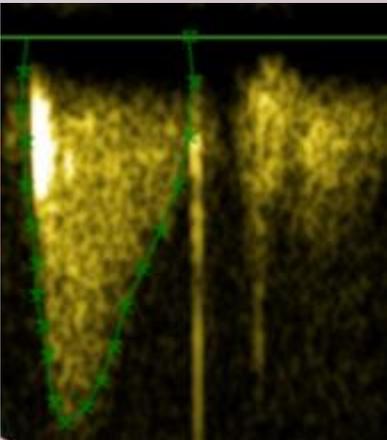
Image Viewing Toolbar: Offline Measurements

Volume measurements

- To take a volume measurement Click along the area you are measuring using multiple clicks.
- Close the area and click on the done button. The done button is located on the viewing toolbar above the image.
- The measurement will populate on the screen.
- Record your results and click update. **(To update the measurement so it is saved in the report you must take the measurement from the report page).**



Doppler measurements



To Measuring Doppler images will require an additional step. To obtain accurate measurements a baseline will need to be set to zero.

Click on your image.

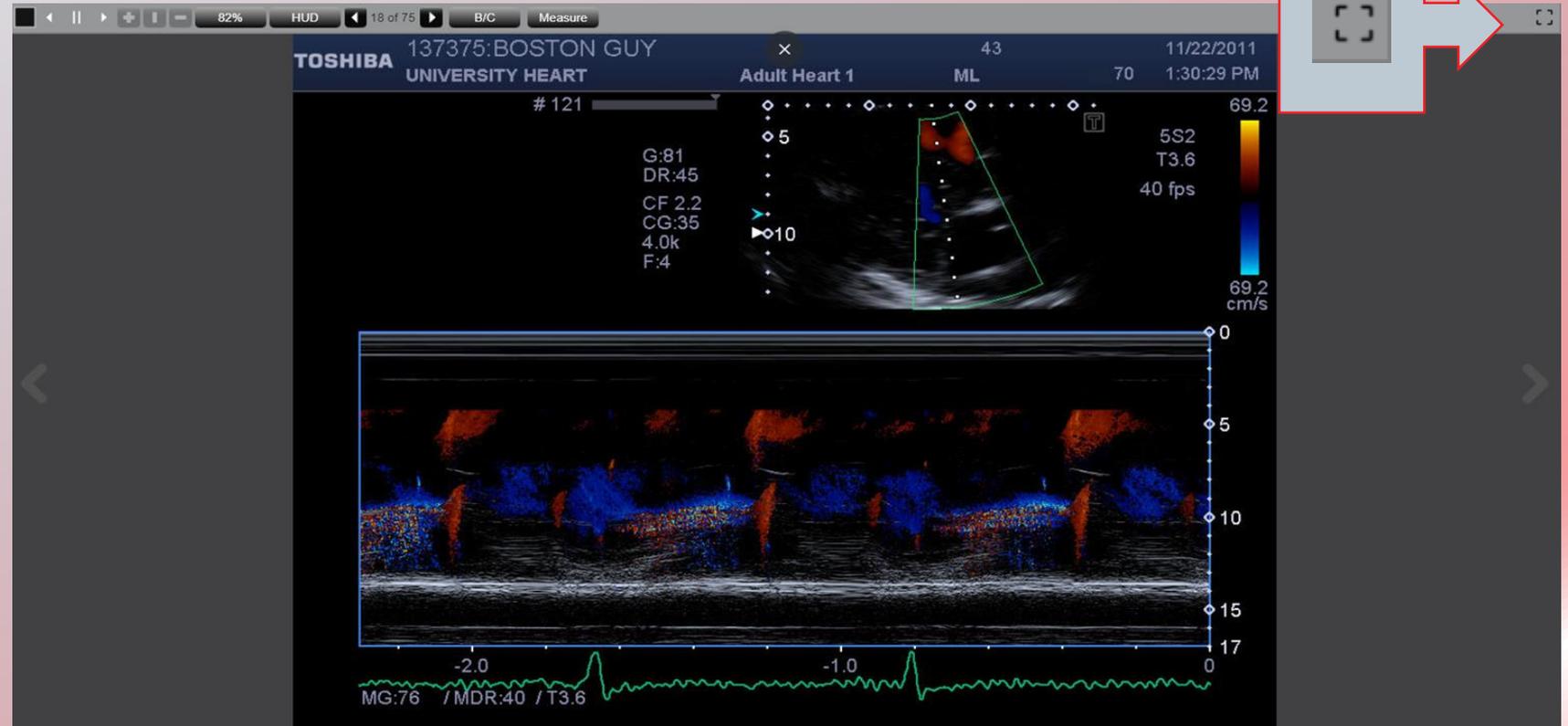
A line will appear- this is for you to set the baseline of the measurement. Line it up with the baseline on the screen.

Continue clicking around the envelope you wish to trace back to the baseline.

Select the done button to obtain your measurement results window.

Full Screen Image Viewing

- To view images in a full screen, click the dotted black box on the right-hand side of the viewing toolbar.
- The thumbnails will go away, but you can still use the toolbar and the page up and page down keys to move through the images.
- To exit out of the full screen just click on the dotted black box again.

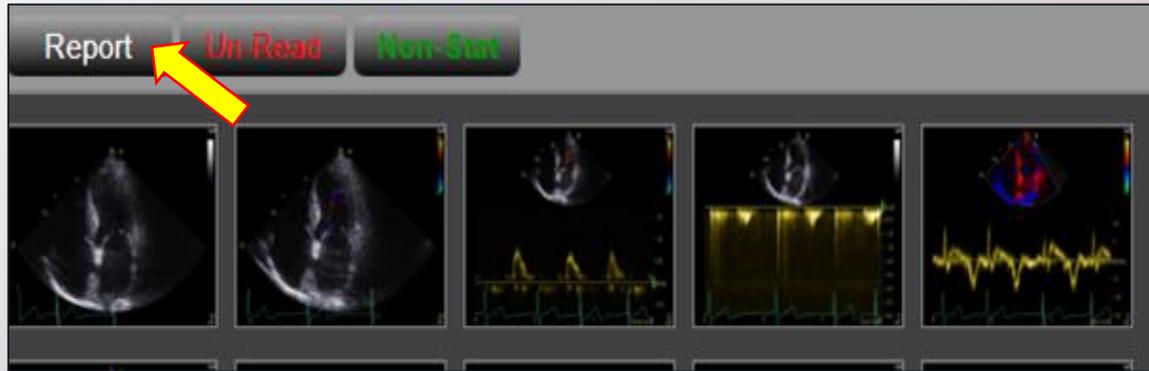




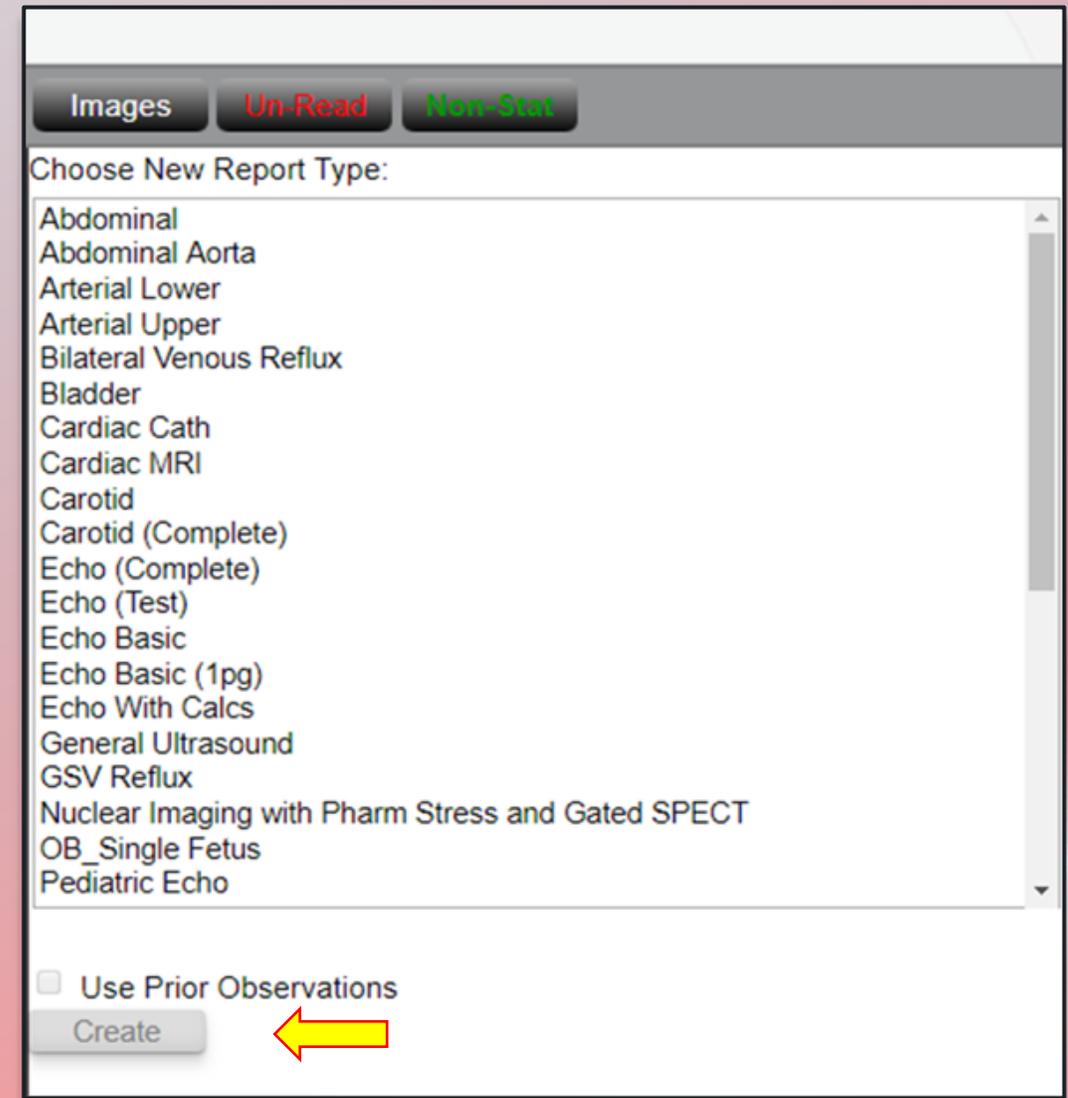
Reporting

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Reporting: Selecting the Report



- To begin the reporting process, select the report button located at the top right portion of the screen.
- Select the template you want create.
- If there is a previous report found in the system, the prior report type and date will populate above the prior observations check box.
- You can elect to pre-populate the observation statements used in the previous report.
- To use the statements, check the “Use Prior Observations” checkbox and click the “Create” button.
- If a previous report is not available, “No Prior Reports Found” will display, Click the “Create” Button to start your report.



Reporting: Template Tabs

Click “Images” if you need to go view the images without the report.

The “Unread” is used to manually mark the report as Read or Unread.

“Non-Stat” can be clicked to change the Status to STAT.

The template will automatically open to the Demographics tab.

Click the name of the tab to move back and forth through each section to complete the report.

- Demographics
- Measurements
- Wall Motion
- Observations
- Screen Shots
- Free Graphics
- Captured Measurements
- File Attachments

Click “Review” from any tab to finalize the completed report.

The screenshot displays the 'Demographics' tab of a medical reporting interface. At the top, there is a navigation bar with buttons for 'Images', 'Un-Read', 'Non-Stat', and 'Refresh Measurements'. A yellow arrow points to the 'Non-Stat' button. Below the navigation bar, the 'Demographics' tab is active, showing a form with the following fields:

Name	ECHO, TEST TEST	Patient ID	1234567899
Exam Date	9/02/2021		
Accession Num	RIS5444442	Account Num	
Exam Num			
DOB	1/01/2001	Age ()	20
Gender	F. [dropdown]		
Height (inches)	63	Weight (lbs)	153
BSA	1.73		
Height (cm)	160	Weight (kg)	69.4
Heart Rate			
BP Systole		BP Diastole	
Technologist	[dropdown]	Previous Study	
Previous Study Type	[dropdown]		
Referring Physician	Freeland, David C [dropdown]	Reading Physician	[dropdown]

At the bottom of the form, there is a status bar that reads: 'Echo (Complete) Saved: Wed Mar 06 2024 4:31:03 PM'. To the right of the status bar are three buttons: 'Cancel Changes', 'Save', and 'Review'.

Reporting: Demographics

- The first tab on the menu above the report screen is the demographics tab.
- Patient data will auto-populate from the ultrasound machine.
- Any information that was not entered into the machine will not populate.
- Click in any of the boxes to free text missing information.
- Fields with gray dropdowns will have standard phrases attached.
- Any additional phrases can be added or edited using the Phrase editor tool. See phrase editor pages 11- 17 for more information.
- Multiple findings may be selected in several fields such as medications and indications.
- Enter height and weight in the corresponding fields a BSA will calculate.

The screenshot shows a web-based form for entering patient demographics. At the top, there are navigation tabs: 'Images', 'Un-Road', 'Map-Stat', and 'Refresh Measurements'. Below these are sub-tabs: 'Demographics', 'Measurements', 'Wall Motion', 'Observations', 'Screen Shots', 'Free Graphics', 'Captured Measurements', and 'File Attachments'. The 'Demographics' tab is active. The form is organized into two columns. The left column contains: Name (ECHO, TEST TEST), Exam Date (9/02/2021), Accession Num (RIS5444442), Exam Num (empty), DOB (1/01/2001), Gender (F. with a dropdown arrow), Height (inches) (63), BSA (1.73), Height (cm) (160), Heart Rate (empty), BP Systole (empty), Technologist (with a dropdown arrow), Previous Study Type (with a dropdown arrow), and Referring Physician (Freeland, David C with a dropdown arrow and a plus icon). The right column contains: Patient ID (1234567899), Account Num (empty), Age (20), Weight (lbs) (153), Weight (kg) (69.4), BP Diastole (empty), Previous Study (empty), and Reading Physician (empty with a dropdown arrow and a plus icon). At the bottom, a status bar shows 'Echo (Complete) Saved: Wed Mar 06 2024 4:31:03 PM' and buttons for 'Cancel Changes', 'Save', and 'Review'. Two yellow arrows point to the BSA and Technologist fields.

Reporting: Demographics - Referring & Reading Physicians

- Click the + button on the Reading or Referring Physician field.
- This will open an additional window to add physician information.
- Select Add New then OK at the bottom right corner.

Reading Physician

Test, Test MD

Flintstone, Fred
Freeland, John C
Keller, Test
Test, Test MD

Add Reading Physician

Add New Physician

First Name
Last Name
Middle Name
Prefix
Suffix
Email Address
Fax Number
Telephone Number
Physician Code
Physician Type

20 Page 1 of 1 Displaying 1 to 6 of 6 items

Physician Name	Email Address	Fax Number	Telephone Number	Code	Physician Type	Dicom Alias	Edit Physician	Delete Physician
Test, Test MD	cathleen.keller@freelandsy:		(88) 861-5188		Reading		Edit	Delete
Raymond, Rebecca MD	rebecca.raymond@freelans		(520) 555-1212		Reading	Raymond^Rebecca^MD^	Edit	Delete
Keller, Test	cathleen.keller@freelandsy:		(8) 861-5188		Reading	Keller^Test^^^	Edit	Delete
Keller, Cathleen	cathleen.keller@freelandsy:		(720) 300-2736		Reading	Keller^Cathleen^^^	Edit	Delete
Freeland, John C	freeland@ix.netcom.com		(317) 522-7222		All	Freeland^John^C^^^	Edit	Delete
Flintstone, Fred	fred@yahoo.com		(123) 456-7890		Reading	Flintstone^Fred^^^^	Edit	Delete

Physician Type

Reading Physician
Both Reading and Referring
Reading Physician
Referring Physician

Reporting: Measurements

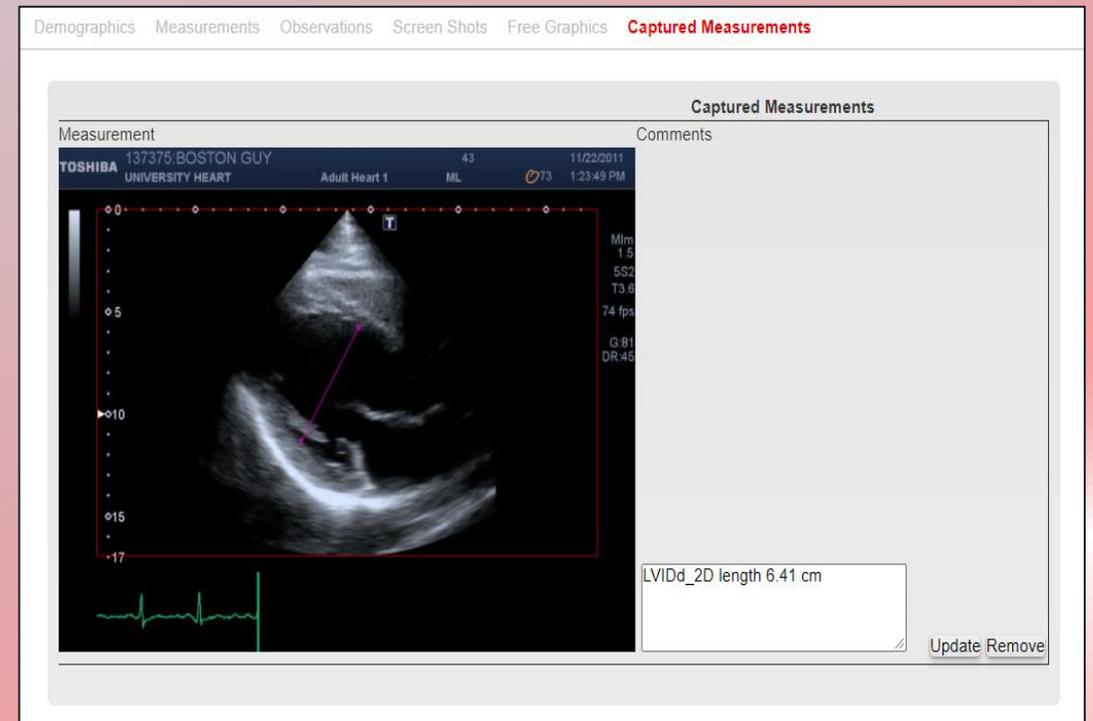
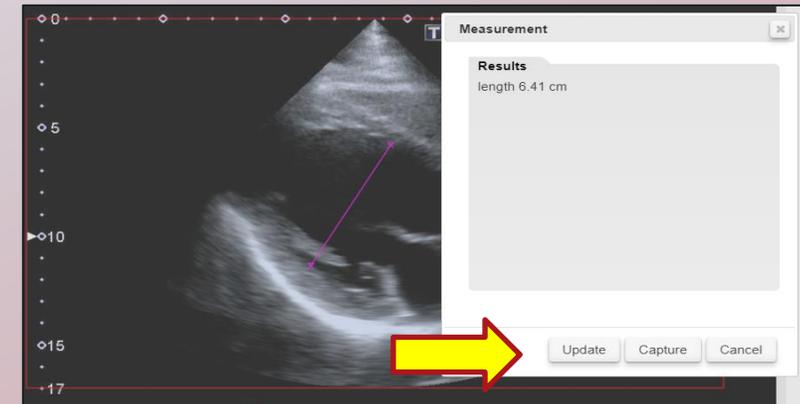
M-Mode Dimensions		2D Dimensions	
RVIDd	1.90 cm 0.7 - 2.3 cm ...	RVIDd	cm 0.7 - 2.3 cm ...
IVSd	.86 cm 0.6 - 1.1 cm ...	IVSd	cm 0.6 - 1.1 cm ...
IVSs	cm ...	IVSs	1.32 cm ...
LVIDd	4.05 cm 3.5 - 5.5 cm ...	LVIDd	cm 3.5 - 5.6 cm ...
LVIDs	cm 2.0 - 4.0 cm ...	LVIDs	2.2 cm 2.0 - 4.0 cm ...
LVPWd	.91 cm 0.6 - 1.1 cm ...	LVPWd	1.21* cm 0.6 - 1.1 cm ...
LVPWs	cm 0.9 - 1.8 cm ...	LVPWs	cm 0.9 - 1.8 cm ...
AoRoot Diam	cm 2.0 - 4.0 cm ...	AoRoot Diam	3.25 cm 2.0 - 4.0 cm ...
Ao Ascend Diam	cm <3.4 cm ...	Ao Ascend Diam	2 cm <3.4 cm ...
Ao Cusp Sep	cm 1.5 - 2.6 cm ...	Ao Cusp Sep	cm 1.5 - 2.6 cm ...
LA Diameter	cm 2.0 - 4.0 cm ...	LA Diameter	3.2 cm 2.0 - 4.0 cm ...
% FS	39.6 % 30 - 45% ...	RA Diameter	1.2 cm ...
% EF M-Mode	77.9 % ...	LA Area ESV A4C	9.51 cm ² ...
EPSS	cm 1.0 cm ...	LA Area ESV A2C	cm ² ...
		LA Length A4C	cm ...
		LA Length A2C	cm ...
		% FS	% 27 - 45% ...
		% EF 2D	% 50 - 85% ...

Simpson's Values		Strain	
EDV-4ch	ml 56 - 155 ml ...	GLS (Endo Peak Avg)	% <18.9% ...
ESV-4ch	ml 19 - 58 ml ...	GLS Strain A4C	% ...

- Click on the measurements tab to see the measurements from the study.
- Free text measurements into the measurement box next to the correlating measurement.
- Or click on the measurement name (not in the field) to take the offline measurement on the selected image to the left. See page 47 - 49 for more offline details.
- The measurement will update in the field with an * to indicate the offline measurement.
- Refresh Measurements tab can be used if the report was opened before all the measurements populated from the US machine.

Reporting: Offline Measurements

- Selecting Update in the measurement box will add the new measurement with an * to the field on the report.
- Choosing capture, the new measurement will save and populate in the report as well as save a screenshot of the offline measurement.
- The screenshot will be saved under the “Captured Measurements” tab.
- This image will show on the report unless it is deleted.
- Along with the screenshot the measurement will show in a comment box next to the image.
- This box can also be used to free text in notes about the image and click Update.



Reporting: Wall Motion

- To perform Wall Motion Scoring click on the “Wall Motion” tab.
- You can score the wall segments by first selecting the from the dropdown labeled “Motion”.
- Choose a severity under the drop down labeled “Severity”.
- By clicking on the segment, you will score that section of the wall.
- You can click “Set All” to score it globally.



Demographics Measurements **Wall Motion** Observations Screen Shots Free Graphics

Wall Motion

Motion: Severity:

Score: 1.00
 Paradoxical Septal Motion

Wall motion observations:

Summary observation to be added:
No resting wall motion abnormalities noted.

Reporting: Observations

To enter findings, click on the “Observations” tab on the top menu.



Click in the box next to the section you are reporting on to expand a drop-down menu with the standard phrases.



From the drop-down menu click on the phrase label to populate the statement into the report findings.

Demographics Measurements Wall Motion **Observations** Screen Shots Free Graphics

Intelligent Normal Clear

Left Ventricle	
Wall Motion	
Ejection Fraction	
LV Other	
Right Ventricle	
Left Atrium	
Right Atrium	
Mitral Valve	
Aortic Valve	
Pulmonic Valve	

Left Ventricle

Left Ventricle

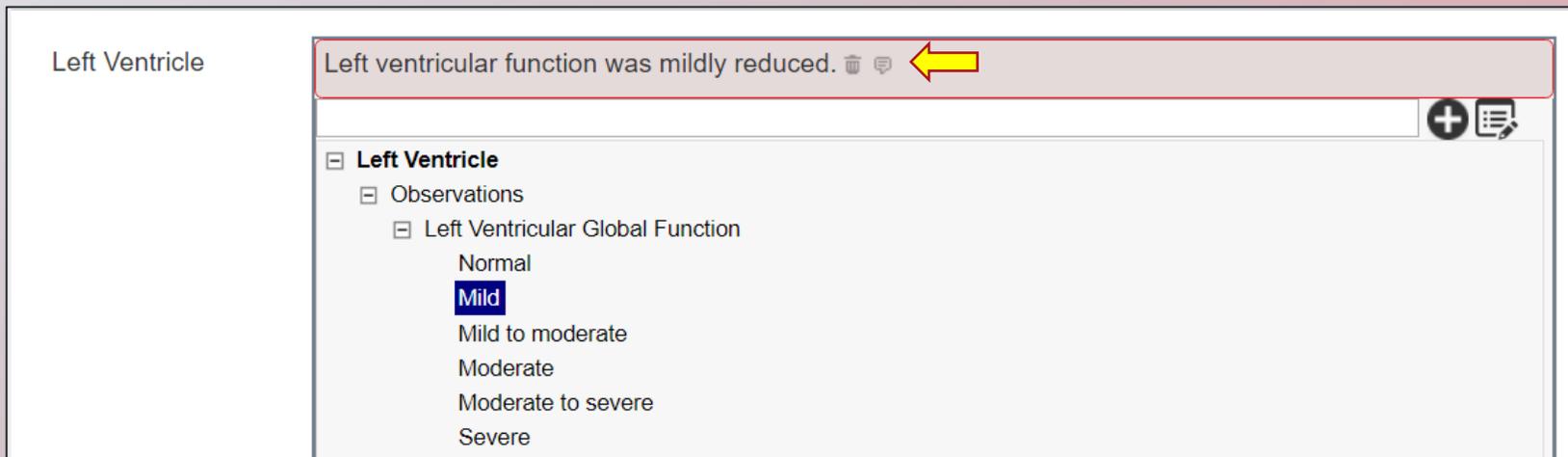
- Observations
 - Left Ventricular Global Function
 - Ejection Fraction (EF%)
 - Diastolic Function
 - Systolic Function
 - Wall Thickness
 - Chamber Size
 - Fractional Shortening
 - Fractional Area Change
 - Ventricular Mass
 - Ventricular Shape

Reporting: Observations

Once the statement is added you will be able to review your selection.

To delete the statement, click on the trash can icon next to the statement.

Bring the statement in the summary click on the comment icon next to the trash can.



The screenshot displays a software interface for reporting observations. On the left, a sidebar shows a tree view with the following structure:

- Left Ventricle
 - Observations
 - Left Ventricular Global Function
 - Normal
 - Mild**
 - Mild to moderate
 - Moderate
 - Moderate to severe
 - Severe

The main content area shows a statement: "Left ventricular function was mildly reduced." To the right of the text are two icons: a trash can and a comment icon. A yellow arrow points to the comment icon. Below the statement, there are two more icons: a plus sign and a comment icon.

Reporting: Observations

Click in the white field to Free text personalized statements for this report only. Then click the + or hit enter on the keyboard to add your phrase.

Additionally, the free text section can be used as a search feature to find standard statements.

Please note, the Wall Motion field phrases will be added on the Wall Motion Tab. Use the Left Ventricle field for additional wall motion findings.

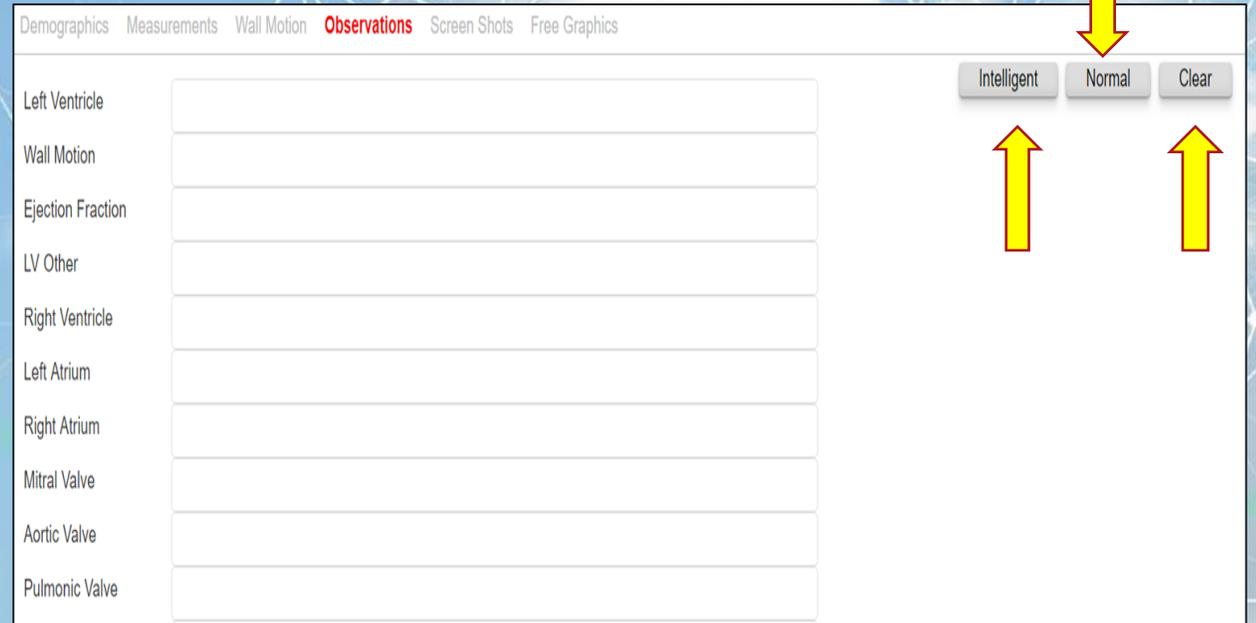
The screenshot shows the 'Wall Motion' tab selected in a navigation menu. The main area displays four circular diagrams of the left ventricle wall, each divided into segments with numbers 1-17. To the right, there are dropdown menus for 'Motion' (set to 'Dyskinetic') and 'Severity' (set to 'Severe'). A 'Score: 1.18' is displayed. Below these are buttons for 'Set All' and 'Reset All Normal'. A 'Summary observation to be added' section contains the text 'Apical anterior segment is severely dyskinetic.' and a checkbox for 'Include On Final Report' which is checked. A yellow arrow points from the 'Wall Motion' tab in the navigation menu to the 'Summary observation to be added' section.

The screenshot shows the 'Left Ventricle' field in the software interface. At the top, there are two status bars: 'Left ventricle chamber size is normal.' and 'Left ventricle wall thickness is normal.', each with a trash icon and a lock icon. Below these is a search bar containing 'wall mo|'. A yellow arrow points to the search bar. To the right of the search bar is a '+' icon and a pencil icon, with a yellow arrow pointing to the pencil icon. Below the search bar, there is a tree view showing 'Left Ventricle Observations' expanded to 'Systolic Function'. Under 'Systolic Function', there are two sub-items: 'Base Line Wall Motion' and 'Segmental Wall Motion'. Below the tree view is a large white text area containing the text 'Apical anterior segment is severely dyskinetic.' A yellow arrow points from the 'Wall Motion' tab in the previous screenshot to this text area.

To Add or Edit phrases click the “Pencil” and for more details see pages 11-16.

Reporting: Observations

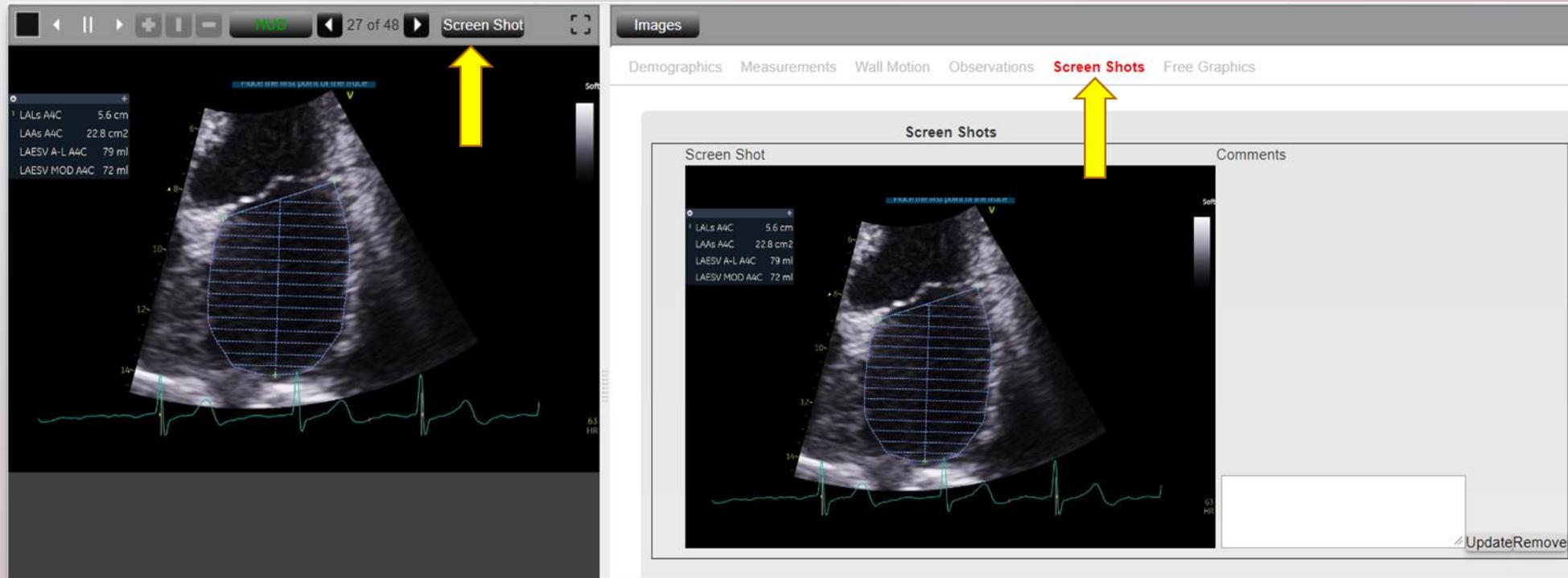
- The “Normal” button to the right of the screen populates normal statement in all the fields. This can be helpful to use as a starting point for studies that are mostly normal.
- Select the “Clear” button to clear every fields and start over. Remember, click the trash can icon to delete an individual statement in the report.
- If you purchased the Intelligent reporting **option**, click on the “Intelligent” button on this screen to populate the correlating phrases. Phrases will not populate if the measurement is not in the measurements tab.



The screenshot shows a software interface with a navigation bar at the top containing the following tabs: Demographics, Measurements, Wall Motion, Observations (highlighted in red), Screen Shots, and Free Graphics. Below the navigation bar is a table with ten rows of text input fields. The rows are labeled on the left as follows: Left Ventricle, Wall Motion, Ejection Fraction, LV Other, Right Ventricle, Left Atrium, Right Atrium, Mitral Valve, Aortic Valve, and Pulmonic Valve. To the right of the input fields are three buttons: Intelligent, Normal, and Clear. A yellow arrow points down to the Normal button, and two yellow arrows point up to the Intelligent and Clear buttons respectively.

Intelligent Reporting: Please note that this field is for customers who have purchased intelligent reporting. If you would like more information, contact sales at 1-888-615-1888 option 1.

Reporting: Screen Shots



Add screen shots while reviewing images or from the Screen Shot tab. Select “Screen Shot” button above the image and the screenshot will be added to “Screen Shots” tab and the final PDF report.

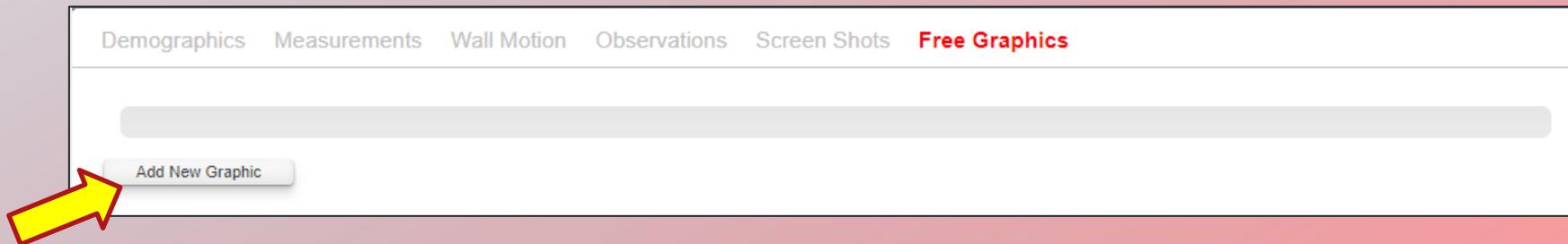
Include notes in the comment box for each Screen Shot and click Update.

Reporting- Free Graphics

To add Graphics to your report, click on the “Free Graphics” Tab

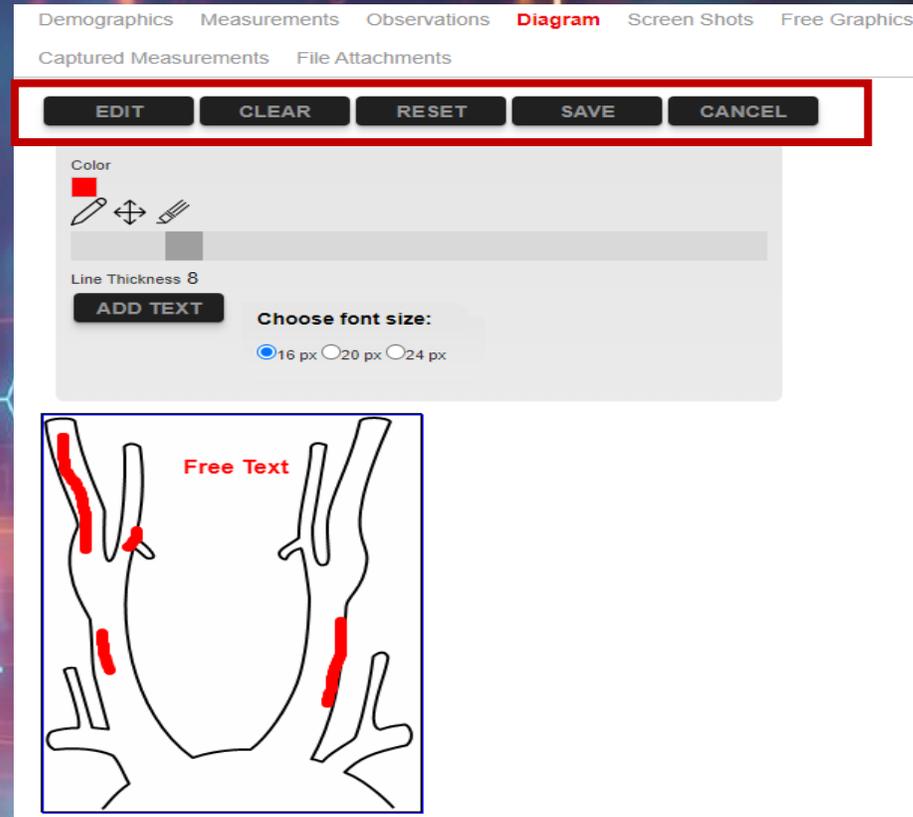
Click on Add New Graphic, select the graphic you want to add to your report (i.e. .jpg, .bmp).

Clients commonly use this feature to attach additional documents to the report.



Reporting: Diagram

- Click the “Edit” button to mark up the diagram.
- If a “Diagram” is created, it will be added to final PDF report.



Click

Click on “Edit”.

Click on the color box to change color.

Adjust the Line thickness to draw or erase.

Draw

Click the pencil and Move cursor to draw a line the on diagram.

Use the four-arrow icon to draw a straight line.

Select

Select “Add Text” and enter comments then click OK.

Place the cursor on the diagram for location of the text and click.

Edit

Clear: Undo the changes since editing.

Reset: Reloads the default diagram.

Cancel: Exit from edit mode. No changes were saved.

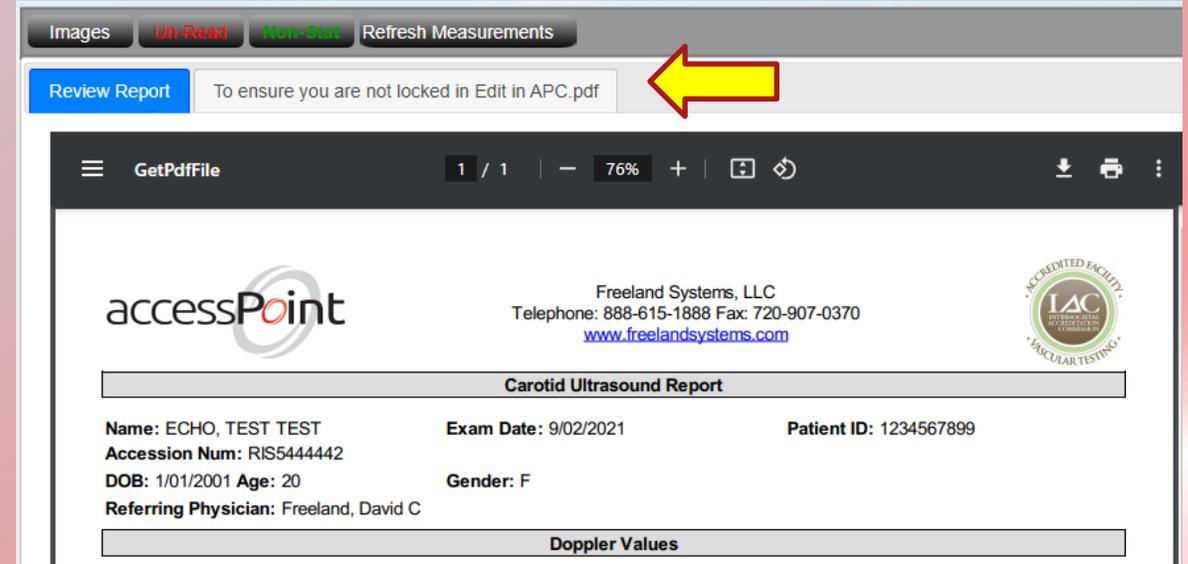
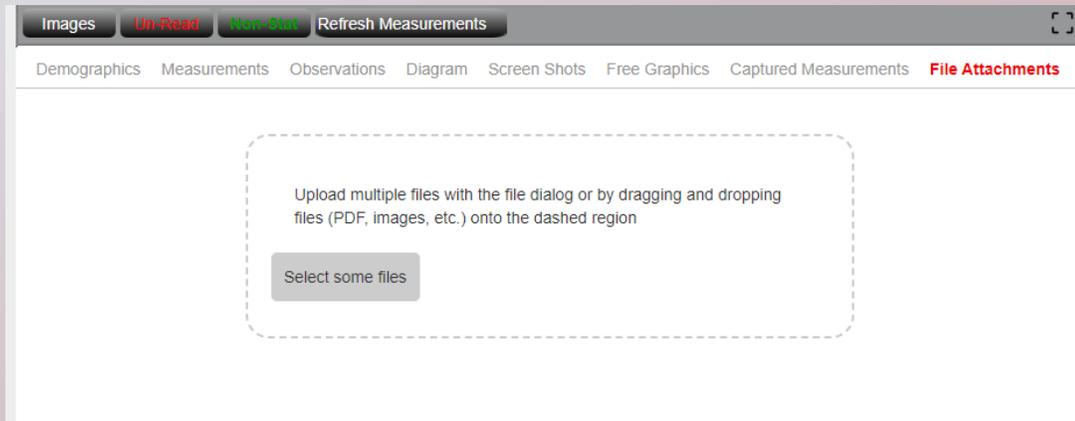
Click

Click Save to include diagram on final report.

Reporting: File Attachments

Click “Select Some Files” to upload multiple files with file dialog or drag and drop files. Then click Review on the bottom right corner.

The final report will have an additional tab to view the attached files.



Reporting: Review Final Report

Once the report is finished, click “Save” and the date and time will display when the report was last saved.

Click the “Review” button to review and finalize the completed report.

This will take you to the PDF file of the report.

The screenshot shows a software interface for reviewing a final report. At the top, there are tabs for 'Images', 'Un-Read', and 'Non-Stat'. Below these are sub-tabs: 'Demographics', 'Measurements', 'Wall Motion', 'Observations' (highlighted in red), 'Screen Shots', and 'Free Graphics'. On the right side of the sub-tabs, there are buttons for 'Intelligent', 'Normal', and 'Clear'. The main area contains a list of observations with text descriptions and small icons. The observations include: Left Ventricle, Wall Motion, Ejection Fraction, LV Other, Right Ventricle, Left Atrium, Right Atrium, Mitral Valve, Aortic Valve, Pulmonic Valve, Tricuspid Valve, Pressures, Venous, Pericardium, Aorta, Other, and Conclusions. At the bottom, a status bar shows 'Echo (Complete) Saved: 5/21/2019 11:53:56 AM' and buttons for 'Cancel Report', 'Save', and 'Review'. A yellow arrow points to the 'Review' button.

Reporting: Finalized Actions

Select from the three finalize actions:

Finalize- when the report is complete, click “Finalize”. The report will close and go back to the patient list screen.

Finalize & Fax – Enter the fax number to send report.

Finalize & Email – is for our veterinary accounts only since this email not HIPA compliant.

After finalizing the report, the study will update as Prepared/Signed in the Report Status column on the patient list screen.

The finalize action is set based on the user profile.
Sonographers will be set as Prepared.
Reading Physician will be set to Signed.

The Edit button will take you back into the template to make changes.

To Download or Print the report, click on the web icons located at the top right corner.

GetPdfFile 1 / 2 | - 75% + | [Print] [Download] [Yellow Arrow]

accessPoint Freeland Systems, LLC
Telephone: 888-615-1888 Fax: 720-907-0370
www.freelandsystems.com

Cardiovascular Imaging Laboratory
Transthoracic Echocardiographic Study Report

Name: Henderson, Harry **Exam Date:** 3/12/2019 **Patient ID:** 259876435241
DOB: 1/01/0001 **Age:** 18 **Gender:** M
Reading Physician: Freeland, John C

Observations

Rhythm: Normal sinus rhythm present.
Left Ventricle: Left ventricle is normal in size, wall thickness, systolic function with no regional segmental wall motion abnormalities seen. Diastolic function is normal for the age of the patient. Left ventricular chamber size is normal.
Ejection Fraction: Left ventricular ejection fraction is between 60-70%.
LV Other: No wall motion abnormalities noted.
Right Ventricle: Right ventricular chamber size and global systolic function is normal.
Left Atrium: Left atrium is normal in size.
Right Atrium: Right atrium is normal size.
Mitral Valve: Mitral valve appears structurally normal. No evidence of stenosis. No significant regurgitation visualized.
Aortic Valve: Aortic valve appears structurally normal. No evidence of stenosis. No significant regurgitation visualized.
Pulmonic Valve: Pulmonic valve appears structurally normal. No evidence of stenosis. No significant regurgitation visualized.
Tricuspid Valve: Tricuspid valve appears normal with no evidence of significant stenosis or regurgitation.
Pressures: Pulmonary artery systolic pressures are normal.
Venous: The inferior vena cava is normal in size with greater than 50% collapse with inspiration.
Pericardium: Pericardium appears normal. There is no pericardial effusion visualized.
Aorta: The visualized portions of the aortic root, ascending aorta and descending aorta are normal in size.
Other: There is no pleural effusion present. There is no evidence of atrial/ventricular septal defects or patent foramen ovale.

Conclusions

- Left ventricle is normal in size, wall thickness, systolic function with no regional segmental wall motion abnormalities seen. Diastolic function is normal for the age of the patient. Left ventricular chamber size is normal.

Electronically Signed:

Rebecca Raymond
Tue Mar 22 2022 1:38:18 PM

Finalize Finalize & Fax Finalize & Email Edit Finalize Action: Signed

Reporting: Final Report

Rowe Memorial
123 Main Street
Anytown, USA 12345 1.888.615.1888
www.freelandsystems.com

Cardiovascular Imaging Laboratory
Transthoracic Echocardiographic Study Report

Name: Henderson, Harry Exam Date: 3/12/2019 Patient ID: 259876435241
DOB: 1/01/0001 Age: 18 Gender: M
Reading Physician: Freeland, John C

Observations

Left Ventricle: Left ventricle is normal in size, wall thickness, systolic function with no regional segmental wall motion abnormalities seen. Diastolic function is normal for the age of the patient.

Wall Motion:

Ejection Fraction: The systolic function is hyperdynamic with an estimated EF of greater than 70%.

LV Other: No wall motion abnormalities noted.

Right Ventricle: Right ventricular chamber size and global systolic function is normal.

Left Atrium: Left atrium is normal in size.

Right Atrium: Right atrial chamber is normal size.

Mitral Valve: Mitral valve appears structurally normal. No evidence of stenosis. No significant regurgitation visualized.

Aortic Valve: Valve appears structurally normal. No evidence of stenosis. No significant regurgitation visualized.

Pulmonic Valve: Valve appears structurally normal. No evidence of stenosis. No significant regurgitation visualized.

Tricuspid Valve: Tricuspid valve appears normal with no evidence of significant stenosis or regurgitation. Pulmonary artery systolic pressures are normal.

Pressures: The inferior vena cava is normal in size with greater than 50% collapse with inspiration.

Pericardium: Pericardium appears normal. There is no pericardial effusion visualized.

Aorta: The visualized portions of the aortic root, ascending aorta and descending aorta are normal in size.

Other: There is no pleural effusion present. There is no evidence of atrial/ventricular septal defects or patent foramen ovale.

Conclusions

- Left ventricle is within normal limits.
- The systolic function is hyperdynamic with an estimated EF of greater than 70%.

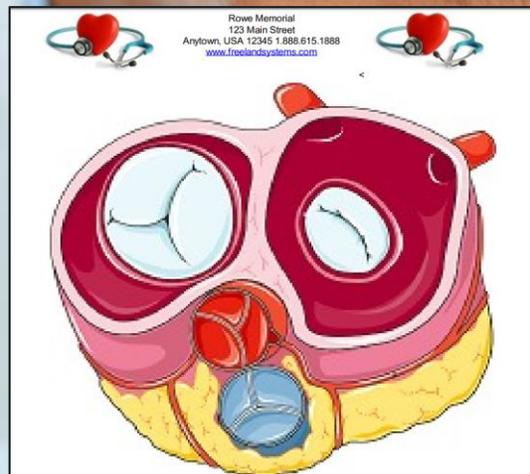
Electronically Signed:

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2D Dimensions	Adult Values	Normal Range	Doppler Measurements	Adult Values	Normal Range
IVSd	1.2 cm	0.6 - 1.1 cm			
LVIDd	3.8 cm	3.5 - 5.6 cm			
LVIDs	2.7 cm	2.0 - 4.0 cm	Tricuspid		
LVPWd	1.3 cm	0.6 - 1.1 cm	TR Peak Velocity	2.7 m/s	0.3 - 0.7 m/s
AoRoot Diam	3.7 cm	2.0 - 4.0 cm	Peak PG	30 mmHg	
LA Diameter	4.0 cm	2.0 - 4.0 cm			
LA Area ESV AAC	22.8 cm ²		Aortic Valve		
LA Area ESV A2C	26.0 cm ²		Peak Velocity	1.2 m/s	0.9 - 1.7 m/s
%FS	29 %	27 - 45 %	Peak PG	6 mmHg	<10 mmHg
%EF 2D	57 %	50 - 85 %			

Resting Wall Motion Rest Score: 1.00

Legend: Normal Hypokinetic Akinetic Dyskinetic Hyperkinetic



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Study Screen Shots

Demographics, Observations ,
Conclusions, Signature with date and
time stamp will usually be on the first
page.
(scroll down on the page).

Measurements and
Wall Motion Graphics
on the second page
(scroll down on the page).

Free graphics and screen shots will be
on the following pages.

Reporting: Editing a Signed Report

Once a report is signed it will be locked for editing for anyone else other than the reading physician or the client administrator with this specific access.

There are two options to edited a signed report: Unlock Report and Edit Report.

- From the Patient List screen, right click on the study and select Open Report.
- Click “Unlock report” to edit the report. Make the corrections and then select “Review” and Finalize. The physician will need to finalize the study to signed.
- Select “Edit Locked” to update the demographics. Make the changes and click “Review” and “Finalize”. The physician's signature will keep the original date and time stamp.



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Cardiovascular Imaging Laboratory
Transthoracic Echocardiographic Study Report

Name: ECHO, TEST TEST	Exam Date: 9/02/2021	Patient ID: 1234567899
Accession Num: RIS5444442		
DOB: 1/01/2001 Age: 20	Gender: F	
Referring Physician: Freeland, David C		

Observations

Rhythm:	Normal sinus rhythm present.
Left Ventricle:	Left ventricle chamber size is normal. Diastolic function is normal for the age of the patient. Left ventricle wall thickness is normal. Normal left ventricular global systolic function. The ejection fraction is {{EF_2D_percent}}%.
Ejection Fraction:	Left ventricular ejection fraction is between 60-70%.
LV Other:	No wall motion abnormalities noted.
Right Ventricle:	Right ventricular cavity size is normal. Right ventricular global systolic function is normal.
Left Atrium:	Left atrium is normal in size.
Right Atrium:	Right atrium is normal size.
Mitral Valve:	Mitral valve appears structurally normal. No evidence of mitral stenosis. No significant mitral regurgitation visualized.
Aortic Valve:	Aortic valve appears structurally normal. No evidence of aortic stenosis. No significant aortic regurgitation visualized.
Pulmonic Valve:	Pulmonic valve appears structurally normal. No evidence of pulmonic stenosis. No significant pulmonic regurgitation visualized.
Tricuspid Valve:	Tricuspid valve appears normal. No evidence of tricuspid stenosis. No significant tricuspid regurgitation visualized.
Pressures:	Pulmonary artery systolic pressures are normal.
Venous:	The inferior vena cava is normal in size with greater than 50% collapse with inspiration.

Reporting: Ensure the report is not locked in Edit

The report will be locked for editing as soon as a user opens the template. This ensures only one user is making changes to a report at a time. The message "Report being edit by User" on the patient list screen and the Report Selection page.

Pending	03/10/2021		Unread	<input type="checkbox"/>	
Pending	03/09/2021		Unread	<input type="checkbox"/>	Report being edited by mdodge
Available	03/09/2021	US: SR	Unread	<input type="checkbox"/>	

Images **Read** **Non-Stat** Refresh Measurements

Report is already being edited by cole.babiuch

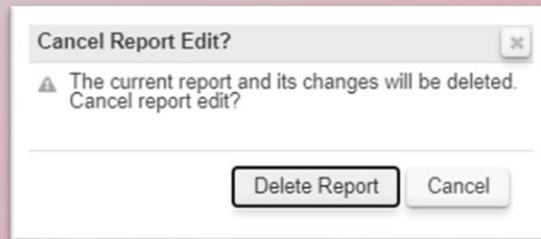
There are two options to close out the report, Cancel Report or Review and Finalize.

1. Cancel Report:

Click Cancel Report.

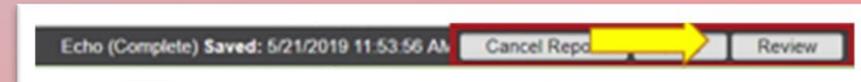


Select Delete Report. This will not save any changes made while you were in the report at this time.



2. Review and Finalized:

Click Review.



Select Finalize.



**Thank you from your team here at
Freeland Systems.
Please call 1-888-615-1888 opt 2
or email support@freelandsystems.com
if you have any questions.**

Freeland
SYSTEMS